

**Arcanum-Butler Local School District**  
**REGULAR**  
**BOARD OF EDUCATION MEETING UPDATE**  
**October 11, 2018**

**APPROVED:**

- Minutes from the regular board meeting held September 17, 2018. (vote – all yea)
- Amended appropriations for FY19, as presented by the Treasurer. (vote – all yea)
- Fiscal year 2019 Five Year Forecast, as presented by the Treasurer. (vote – all yea)
- Donations in the amount of \$4244.72 from various donors for the Agricultural Multi-Use Building Capital Campaign. (vote – all yea)
- Resolution allowing the Southwestern Ohio EOC to contract for the purchase of natural gas from the lowest responsible bid submitted for the period July 2020 to June 2025. (vote – all yea)
- Proposal submitted by Bud's Electric, Inc, for the installation of 9 RG-6 plenum rated shielded coax cables. (vote – all yea)
- Jolene Hangen as a classified sub. (vote – all yea)
- Verbal resignation of Gregg Hale as an asst football coach (1/2) for the 2018-2019 school year and award the contract to Justin Miller. (vote – all yea)
- Amend the previously approved contracts to ½ of the supplemental for the 2018-2019 school year: JF Boys Basketball – Chey Kramer; Asst Girls Basketball – Wayne Pratt; and Asst Boys Basketball – Shean Bosworth. (vote – all yea)
- Supplemental contracts for the 2018-2019 school year: JV Girls Basketball (1/2) and Asst Girls Basketball (1/2) – Nicole Pohlman; JV Boys Basketball (1/2) – Shean Bosworth; Asst Boys Basketball (1/2) Chey Kramer; JV Girls Basketball (1/2) – Wayne Pratt; 7<sup>th</sup> gr Boys Basketball – Steve Christ; 8<sup>th</sup> gr Girls Basketball – Abby Ross; Head Baseball – Randy Baker; JV Baseball – Chey Kramer. (vote – all yea)
- Volunteer coaches for the 2018-2019 school year: Gymnastics – Katy Boston; Indoor Track – Chris Kessler; Indoor Track – Jon Junkins; Asst Varsity Baseball – Justin Rench; Asst JV Baseball – Collin Habel; 8<sup>th</sup> gr Girls Basketball – Ed Baker. (vote – all yea)
- High School participation in indoor track for the 2018-2019 school year; (vote – all yea)
- Scheduling wrestling matches on selected Wednesday evenings. (vote – all yea)
- Policies: BDDG Minutes; DBD Budget Planning (Five-Year Forecast); DECA Administration of Federal Grant Funds; DJ Purchasing; DJB Petty Cash Accounts; DJC Bidding Requirements; DJF and DJF-R Purchasing Procedures; DJH Credit Cards; EBBA First Aid; EFF Food Sale Standards; EFG Student Wellness Program; GA Personnel Policies Goals; GBI Staff Gifts and Solicitations; GCB-1 Professional Staff Contracts and Compensation Plans (Teachers); GCB-2 Professional Staff Contracts and Compensation Plans (Administrators); GCD Professional Staff Hiring; GDB Support Staff Contracts and Compensation Plans; IGDJ Interscholastic Athletics; JECBB Admission of Interdistrict Transfer Students; JED Student Absences and Excuses; JFCF Hazing and Bullying; JFCJ Weapons in the Schools; JG Student Discipline; JGD Student Suspension; JGDA Emergency Removal of Student; JGE Student Expulsion; JHCA Physical Examinations of Students; JP Positive Behavioral Interventions and supports (Restraint and Seclusion).

**PROGRAMS:**

None

**PUBLIC PARTICIPATION:**

None

**DISCUSSED:**

- Treasurer's Report

## **SUPERINTENDENT'S REPORT:**

- Vision, Continuous Improvement and Focus of District Work
  - ◆ Project Update: Garmann/Miller have provided a draft of the project design documents for review. Also, flooring discussion and updated budget range.
- Communication and Collaboration
  - ◆ Thank you to Midmark for allowing our sophomores to tour the facilities as a part of Manufacturing Day.
  - ◆ Congrats to our boys' golf team who qualified for Districts after finishing 4<sup>th</sup> in Sectional play.
  - ◆ Thanks to Jason Stephan, Tara Hagan, and Heather Whittaker for organizing Homecoming activities!
- Policies and Governance
  - ◆ OSBA policies for vote.
  - ◆ BDDG Minutes – Indicates that when a Treasurer signs meeting notes, it is attestation of the record but not an authorization of action taken during the meeting.
  - ◆ DBD Budget Planning – Treasurers now have until November 30 to file the five-year forecast
  - ◆ DECA Administration of Federal Grant Funds, DJ Purchasing, DJC Bidding Requirement, DJF & DJF-R Purchasing Procedures – Updated to reflect federal requirements and clarify guidance obligations.
  - ◆ DJB Petty Cash Accounts – HB 312 prohibits school districts from using debit cards
  - ◆ DJH Credit Cards – HB 312 added new requirements for use of credit cards
  - ◆ EBBA First Aid, EFF Food Sale Standards, EFG Student Wellness Programs – SB 216 requires ODE to establish a consolidated mandated reporting system
  - ◆ GA Personnel Policies Goals, GCB-1 Professional Staff Contracts and Compensation Plans, GCB-2 Administrators Compensation, GCD Professional Staff Hiring – ESSA changed language from “highly qualified” in NCLB to “properly certified”
  - ◆ GBI & GBIA Staff Gifts & Solicitation – The district will not permit crowdfunding by teachers
  - ◆ GDB Support Staff Contracts – SB 216 revised the contract sequence for nonteaching employees. Support staff cannot receive continuing contracts now until after 7 years instead of 3.
  - ◆ IGDJ Interscholastic Athletics – Transfer rule changed to missing 50% of the second half of the season and tournament play
  - ◆ JECBB Admission of Interdistrict Transfer Students – District must report compliance annually to ODE and notify ODE of changes in policy within 30 days
  - ◆ JED Absences & Excuses – Students missing school for in-school or out-of-school suspensions must be permitted to make up missed work.
  - ◆ JFCF Hazing and Bullying – School mandated reporting annually by November 30
  - ◆ JFCJ Weapons in Schools – HB 318 requires schools to define knife for the purposes of suspensions or expulsions
  - ◆ JG Student Discipline (review only) – HB 318 restricts out-of-school suspensions and expulsions for pre-K through 3 unless it is a serious offense to protect the immediate health and safety of students and/or staff. 2018-10 will serve as a baseline and schools must reduce Type 3 suspensions until 2021-22 (100% reduction)
  - ◆ JGD Student Suspension, JGE Student Expulsion – requests principal of K-3 consult a mental health professional before a suspension and reiterates that class assignments are to be made up
  - ◆ JGDA Emergency Removal of Student – PreK-3 students can be removed for the day, but must return the next day.
  - ◆ JHCA Physical Examinations of Students – requires the district to screen students for hearing, vision, speech, health, and medical prior to November 1. Notification and compliance reporting including.
  - ◆ JP Positive Behavioral Interventions and Supports – New reporting for training and compliance.
- Instruction
  - ◆ The October 8 PD Summary:

- An Emergency Management Test – Staff members were given various emergency scenarios to discuss actions that would need to be taken (student assault, overdose, accident, etc....).
- Time was spent on reading in-service that focused on teaching complex texts.
- A group was trained as First Responders for Mental Health in collaboration with Tri-County Health. This group learned a five step action plan to deal with mental health emergencies. The same group will receive an additional four hours of training in the coming weeks.
- Teachers met to discuss the vertical alignment of curriculum and resources to identify potential gaps/redundancies in teaching that may be occurring.
- Resources
  - ◆ Safety Training Funds Received – We have received a safety training grant from the Attorney General's Office. I'll be meeting with Arcanum PD and the admin team to look at what training we may be able to bring. I have already had discussions with Mark Pohl, who upon his retirement from the Dept. of Defense later this year, is forming his own private company to provide training. We are discussing TacMed training and Active Shooter Training.
  - ◆ Capital Improvement Projects List Discussion – new preschool playground equipment needed per our insurance provider's report and funds will be used for new English Language Arts textbook/supplies adoption. Other long term considerations to be discussed.

## **PRINCIPAL'S REPORTS:**

- Elementary
  - Continuous Improvement and Vision (CIP Goal #1)
    - ◆ The elementary teachers received Reading Improvement and Monitoring Plan (RIMP) training and Written Education Plan (WEP) training during the two hour early release. Thanks to Vicky Warner, the new gifted coordinator from the ESC, for leading the training.
    - ◆ Students continue to show positive behaviors through the new PBIS Trojan Points system. All grade levels earned 50 points and participated in the monthly first Friday reward.
    - ◆ Students continue to be recognized for above the line behavior shout outs by staff members.
  - Instruction (CIP Goal #2)
    - ◆ The AELC has been busy assessing students and working on recognizing letters and numbers using a variety of hands on activities.
    - ◆ Third grade students will be taking the fall AIR ELA test on October 23 and 24. The 3<sup>rd</sup> grade teachers along with Mrs. Shepherd and Mrs. Glasscoe have been doing a variety of activities to prepare students for the test.
    - ◆ The High School Leadership group continues to meet with 4<sup>th</sup> grade students to improve leadership skills and positive choices.
    - ◆ The Arcanum Early Learning Center, kindergarten, and first grade students visited Brumbaugh's Fruit Farm in September. The students learned about apples and pumpkins and had a fun time with their classmates and teachers.
  - School Operations, Resources, and Learning Environment (CIP Goal #3)
    - ◆ The student council sponsored Spirit Week during Homecoming Week. The students and teachers dressed up to a game theme each day. The students enjoyed ending the week with a districtwide pep assembly.
    - ◆ The first grade students have taken walking field trips around Arcanum. They visited the library. Students who did not have a library card were given the opportunity to get one.
    - ◆ Second grade students walked to area businesses to learn about Arcanum's history and how different businesses provide different services.
    - ◆ Congratulations to the September Trojans of the Month – Caden Baker, Ben Noe, Adalyn Subler, Maybree Locke, Georgi Rausch, Callie Miller, Chloe Todd, Weston Hatfield, Gabby Snider, Harper Smith, Ella Beisner, Logan Brinksneider, Caylor

Eastman, Gabby Snider, Kaylee Landes, Alydia Miller, Kali Frazee, Luke Stephens, Aubree Whitaker, Kayla Harrison, and Jackson Smith.

- Collaboration (CIP Goal #4)
- Parents and Community Engagement (CIP Goal #5)
  - ◆ We would like to thank Graves-Fearon Agency, The Rose Post, Kreitzer Funeral Home, R.J. Warner Ins Agency, and Greenville American Legion for providing books to all 1<sup>st</sup> grade students about being a good citizen and character traits.
  - ◆ The Trojans of the Month celebrated their accomplishments with their parents and teachers at a breakfast on Friday, October 5, 2018.
  - ◆ The Arcanum Fire Department sponsored the Kasey Program to attend Arcanum Elementary for a group assembly. Mr. Jeff Owens, along with his two Labrador retrievers, gave an excellent message to the students about fire safety and prevention.

- **Middle School**

- Standard 1: Continuous Improvement – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
  - ◆ The PBIS program is off to a great start at the middle school. In addition to our Spirit Friday competition, staff has been handing out Trojan Way tickets to students who go above and beyond in the school or in the community. Students will be able to use these tickets to earn prizes at our new school Spirit Store. The store will have its grand opening on October 12 and will be open during intervention/flex on the first school Friday of each month from then on.
- Standard 2: Instruction – Principals support the implementation of high-quality standards-based instruction that results in higher levels of achievement for all students.
  - ◆ Our 5<sup>th</sup> grade team recently completed the IOWA and Cogat tests during the first week in October. Data from these tests will provide us with important information in regards to which students meet the gifted criteria.
  - ◆ Vicky Warner from the ESC provided essential WEP training during our September 26 two hour early release in order to allow staff to set SMART goals for each of our students who are classified as gifted. In addition, Vicky is planning on offering a book study to all Arcanum staff that will focus on instructing gifted students and allow our staff to meet the gifted hours requirement for the next four years.
  - ◆ During our October 8 PD day, staff had the opportunity to receive critical training centered on Complex Text. Thanks to Jason Stephan for pushing this concept and April Hoying for her support in providing the training. In addition, selected staff members received training on Mental Health First Responder by Ian Ridgeway. Training received will be put into place immediately and staff will begin seeking ways to implement their training into their classrooms when necessary.
- Standard 3: School Operations, Resources, and Learning Environment – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
  - ◆ Arcanum-Butler Schools participated in an emergency lockdown on Thursday September 27. The staff and students did a great job fulfilling their expectations and discussions centered on maximizing school and district safety are ongoing.
  - ◆ Congratulations to the 2018-2019 Student Council Members:
    - 5<sup>th</sup> grade – Kamryn Beisner, Cole Kessler, Grace Psczulkoski, Matthew McCans
    - 6<sup>th</sup> grade – Seth Fearon, Layla Dimitrious, Eli Stephens, Emma Rogers
    - 7<sup>th</sup> grade – Emilie Fout, Lily Johnting, Hannah Kendig, Rylee Leeper
    - 8<sup>th</sup> grade – Reece Blinn, Lani Hollinger, Ashton Paul, Aiden Psczulkoski
  - ◆ Congratulations to the 2018-2019 Class Officers:
    - 7<sup>th</sup> grade: Pres – Aiden Psczulkoski; Vice – Charlie Barry; Secretary – Zoe Monnin; Treas – Jacob Rice
    - 8<sup>th</sup> grade: Pres – Carley Rieman; Vice – Arianne Garrison; Secretary – Ashlyn Miller; Treas – Kolin Frazee
  - ◆ T-Shirt Tuesday Winners (students): Levi Hatfield, Wyatt Lindsey, Mason Shelton, Shyanna Cunningham, Lily Lindsay, Aaron Fourman, Heather Sowers, Kianna Farmer,

Grace Psczulkoski, Grace Fry, Emry Edwards, Avery Leeper, Charlie Weiss, Garrett Garno, and Ava Cyphers.

- ◆ September Students of the Month: Emry Edwards, Levi Best, Brooke Anderson, Cohen Protzman, Tera Couch, Ethan Bennett, Zoe Monnin, and Carson Tegtmeyer.
- Standard 4: Collaboration – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
  - ◆ All grade levels have been in communication with one another to develop a streamlined use of Flex/Intervention time in order to maximize student access to education. Our 7<sup>th</sup> and 8<sup>th</sup> grade teams communicate daily via Schoology which allows for a constant flow of information to and from. Staff is able to identify students who are missing assignments, those in need of individualized instruction, and several other student issues both efficiently and effectively.
  - ◆ Staff has seen an increase in communication and access to student's progress due to the implementation of several learning management systems. For example, Study Island continues to provide additional student support to both staff and students and the data collected by staff in using the report features allows for them to focus on student strengths and weaknesses and develop individual learning plans for all students.
- Standard 5: Parents and Community Engagement – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
  - ◆ Emry Edwards and Krislin Garber led a fundraiser to collect funds for the victims of Hurricane Florence. Fifth grade students raised \$450 with 100% of the proceeds going to Samaritan's Purse which provided much needed support to those in need. As a result of the fundraiser, 5<sup>th</sup> grade students are set to pie Mr. Kramer in the face during our Quarter 1 Awards Assembly.
  - ◆ Fall Sports Records....
    - 7<sup>th</sup> grade volleyball – 12-1 (2 seed in the CCC tournament)
    - 8<sup>th</sup> grade volleyball – 11-2 (2 seed in the CCC tournament)
    - MS football – 6-0
    - Cross country – Girls won the Blackhawk Invitational and both teams are progressing with several PR's over the last few weeks.
  - ◆ On September 20-21, 8<sup>th</sup> grade students attended CTC. Students were able to tour the facility and engage in hands-on learning opportunities that may be available to them as they progress through high school.
  - ◆ On September 21, our 7<sup>th</sup> graders attended Memorial Hall for the Arts in Education event. While at the event, students listened to Alpin Hone play a variety of songs on the piano. The focus of the event was how music can change the way a person feels and how music can impact people in a variety of ways.
  - ◆ On October 5, all 8<sup>th</sup> grade students participated in Manufacturing Day. Students were able to learn about career possibilities and receive information about manufacturing in Dayton OH. Thanks to Ashley Matheson for organizing the event.

## • High School

- Goal #1 – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
  - ◆ In September, all teachers created their goals for the school year. I have met with each teacher and will meet with them throughout the year to review their goals.
  - ◆ I have started to meet with each freshman and new student individually to check in with them as the school year starts. This allows me to get to know the student and be able to build a positive relationship with our students.
  - ◆ Mrs. Hagan held our annual College Night for juniors, seniors, and their parents. Representatives from Sinclair, Edison, Wright State, and Indiana University East solicited questions from students and parents and presented information regarding the process of applying to college.
- Goal #2 – Principals support the implementation of high-quality standards based instruction that results in higher levels of achievement for all students.

- ◆ Teacher evaluations using the Ohio Teacher Evaluation System have been started and will continue throughout the school year.
- ◆ All juniors will be taking a practice ACT test during the month of October. This will give our teachers, parents, and the students needed information in areas that they can improve.
- ◆ Our Science Fair advisor has met with students interested in participating in the Science Fair process. This program not only gives students real world opportunities, but also a chance to win monetary prizes, patents, and college scholarships.
- ◆ I would like to congratulate Mrs. McMurry for all of her work and leadership with the Light Project. First grade students from all over Darke County participated in this event at Chenoweth Trails. This year, Mrs. McMurry took our AP Biology students with her to help on one of the days!
- ◆ During the month of September, our FFA program has had a great start for the school year! The students have participated in Soil Judging, assisted at Brumbaugh Vineyards, attended the Greenhand Conference, and helped with the Arcanum Lions Club Walk for Pediatric Cancer Research.
- ◆ Congratulations to our Levi Walker, Ethan Garbig, Cael Gostomsky, and Alex Weiss on placing second at the Big E (New England States Fair) Ag Tech/Mechanical competition. The boys traveled to Springfield, Massachusetts for the competition.
- Goal #3 – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
  - ◆ The September Students of the Month were Austen Cutarelli and Makenna Gunckel.
- Goal #4 – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
  - ◆ During September, we have organized our Serve Arcanum and Senior Citizen's Christmas Luncheon for the 2018-2019 school year.
  - ◆ During the two hour release professional development opportunity, we were able to work with Mrs. Vicky Warner on WEPS. Thank you for allowing us to have this opportunity.
  - ◆ This year our Arcanum High School Leadership students are working with our 4<sup>th</sup> grade students to develop leadership skills in each of them. Throughout the school year, they will be meeting twice per month with our students to provide a lesson in leadership and a follow-up activity.
- Goal #5 – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
  - ◆ I would also like to commend Head Coach Ms. Macey O'Dell and the high school and junior high volleyball teams for their outstanding effort with Volley for the Cure. The event was in connection to the Arcanum and Franklin Monroe volleyball games that occurred that day.
  - ◆ Congrats to our boys golf team for qualifying for the district golf tournament. Congrats to Coach Todd Shannon and the rest of the team on a great year!
  - ◆ Congrats to Mrs. Heather Marsh and the Arcanum High School Marching Band for their outstanding start to the competition season! At the Northwestern contest, the band was awarded an excellent rating, 1<sup>st</sup> Place in Class B, Best Color Guard Class B, Best Overall Music Class B/C, Best Overall Visual Class B/C, and Best Overall General Effect Class B/C. At the New Bremen contest, the band was awarded an excellent rating, 2<sup>nd</sup> Place Class B and Best Overall Music in the Show.
  - ◆ I want to thank our students and community members that participated in Molly's Mile. This is a fundraiser that supports AHS Spanish teacher Sarah Murphy and her family's foundation.

Adjourned at 8:27 p.m.