

Arcanum-Butler Local School District
REGULAR
BOARD OF EDUCATION MEETING UPDATE
May 13, 2021

All present

APPROVED:

- Minutes from the regular board meeting held April 8, 2021, and the agenda for the May 13, 2021, meeting. (vote – all yea)
- Financial report, as presented by the Treasurer. (vote – all yea)
- Acceptance of donations in the amount of \$116.68 from various donors for the Agricultural Multi-Use Building Capital Campaign. (vote – all yea)
- Amended appropriations and estimated resources for FY21, as recommended by the Treasurer. (vote – all yea)
- Contract with Darke County ESC for curriculum services for the 2021-2022 school year at a cost of \$12,500. (vote – all yea)
- Revised Five-Year Forecast, as recommended by the Treasurer. (vote – all yea)
- Bus driver reimbursements for electric and phone for the 2020-2021 school year, per list. (vote – all yea)
- One year contract with Edgenuity for online curriculum in AVA. (vote – all yea)
- Lunch prices for the 2021-2022 school year. (vote – all yea)
- MOU to approve summer school teacher pay at \$35/hr. (vote – all yea)
- D.A. Robers & Associates, Inc. to scrub, screen, and clean the floors and apply one coat of urethane gym floor finish to the EL and Field House gyms for a total cost of \$2750. (vote – all yea)
- D.A. Roberts & Associates, Inc. to sand the HS gym floor smooth and clean, paint lines and logos, and apply three coats of polyurethane for a total cost of \$24,500. (vote – all yea)
- Proposal from The Service Company for bus repair and maintenance services for the 2021-2022 school year.
- \$1500 donation for the HS Cheer 5K Fundraiser from Falcon Packaging. (vote – all yea)
- Garmann Miller Architects and Engineers to proceed with the design for an AC unit in the Field House. (vote – all yea)
- Contract with Enhance U for the 2021-2022 school year at a cost of \$29,980. (vote – all yea)
- Agreement and Memorandum of Understanding with Darke County Recovery Services dba Recovery and Wellness Centers of Midwest Ohio for the 2021-2022 school year at a cost not to exceed \$9270. (vote – all yea)
- Certified and classified employee contracts, per list. (vote – all yea)
- 3 yr contracts for Athletic Director Abbey Moore and EL Principal Joni Pechie for August 1, 2022, through July 31, 2025. (vote – all yea)
- 1 yr teaching contracts for the 2021-2022 school year for Courtney McEldowney, Stevie Johnnting, and Jesse Warner. (vote – all yea)
- Resignation of Abigail O'Donnell from teaching at the end of the 2020-2021 school year; resignation from her coaching contract for the 2021-2022 school year; and approval as a volunteer Asst HS Girls Basketball Coach for the 2021-2022 school year. (vote – all yea)
- Supplemental contracts for the 2021-2022 school year: Arcette – Kathy Kuhbender; Art Club – Gabrielle Kreitzer; MS drama – Rachel Knight; Asst MS drama – Trina Williams; JV Girls Basketball – Stevie Johnnting; 7th gr Boys Basketball – Jesse Warner; 8th gr Boys Basketball – Colton Troutwine; and 8th gr Girls Basketball – Courtney McEldowney. (vote – all yea)
- Austin Bruner as a school nurse sub. (vote – all yea)
- Revised salary schedules: Café Manager; and Extra-Curricular or Field Trips for Bus Drivers. (vote – all yea)
- 2021 senior graduation list, pending completion of graduation requirements and satisfaction of all school obligations. (vote – all yea)

- Summer custodial workers: April Raby, Trina Williams, Misty Fisher, Peggy Trask, Harold Harleman, Hayley Harleman, Braden Garbig, Alexis Daugherty, Kathy Brown, and J.T. Whittaker. (vote – all yea)
- EL, MS, and HS Summer School programs, as presented by the principals. (vote – all yea)
- MS summer school instructors: Elizabeth Pitzer, Emily Eilerman, and Kevin Stanley. (vote – all yea)
- EL summer school instructors: Courtney McEldowney, Stevie Johnnting, Jesse Warner, Britney Pfahler, Sarah Loxley, Sally Lemons, Allyson Binkley, Sharon Barga, Beth Beisner, and Kelly Atkins. (vote – all yea)
- Policies: BCFA Business Advisory Council to the Board; CBC Superintendent's Contract; DJH Credit Cards; EBC Emergency Management Safety Plans; GA Personnel Policies Goals; and IGCG Preschool Program. (vote – all yea)
- Job description for Intervention & Recovery Coach (ARP ESSER). (vote – all yea)
- Heather Marsh to travel out of state to represent the school in a professional manner. (vote – all yea)
- Ohio High School Athletic Association membership for Arcanum High School and Butler Middle School for the 2021-2022 school year. (vote – all yea)
- Overnight sports camps for summer 2021 for HS Girls Basketball, HS Volleyball, and HS Football teams. (vote – all yea)
- MOU with Edison State Community College for the 2021-2022 school year. (vote – all yea)

SUPERINTENDENT'S REPORT

- Vision, Continuous Improvement and Focus of District Work
 - ◆ We will have a District Leadership Team meeting in June to wrap up the year and begin the goal planning process for 2021-2022.
 - ◆ COVID Update
- Communication and Collaboration
 - ◆ Athletics
 - OHSA will be charging member schools dues next year. We will be charged \$50 for each varsity sport (boys and girls separately). That totals \$800 for us.
 - Football playoffs expanded
 - Spring Tournaments & Meets
 - Girls softball #2 seed – play at home May 12 vs Madison vs Dixie winner
 - HS track CCC @ TVS on May 11 & 13, District track May 18 & 21
 - MS track CCC May 14
- Policies and Governance
 - ◆ The free lunch program has been extended for all of next school year. Staffing proposal from Jordan Greve.
 - ◆ Policies for May vote:
 - BCFA – Business Advisory Council Board: Provides flexibility for districts to use MVCTC's council if we would choose. Right now, Mike Gray and the ESC runs our council.
 - CBC – Superintendent's Contract: Law has allowed for the superintendent to cash in vacation days, so this is now added to school policy (as long as it is written in the Supt Contract). I am permitted to cash in up to ten unused vacation days.
 - EBC – Emergency Management Safety Plans: Includes the new requirement of the formation of threat assessment teams, effective in 2022-2023.
 - GA – Personnel Policies Goals: Adds the term *registered* for employees in addition to licensed and certified. *Registered* employees are those from the following fields who have a license in their field, but not in education. Essentially, they don't have to go through the whole licensure procedures to work in schools. Speech pathologists, audiologists, registered nurses, physical therapists, occupational therapists, and social workers.
 - IGCG – Preschool Program: Any *new* preschool employee must go through tuberculosis screening.
 - DJH – Credit Cards: Makes the Superintendent the "compliance officer". While Kip manages the signing in and out of cards, it will be my responsibility to sign off on purchases. We were already doing it that way, but the audit wanted language changes

because Jeff keeps a card all year and doesn't sign it out and back in. I review his purchases monthly.

- ◆ Calamity Days Update – Language for approval of reduced hours for the school year due to the two additional calamity days.
- Instruction
 - ◆ Staffing Needs – HS Intervention Specialist, MS Special Education Aide
 - ◆ State Testing Completion – Thanks to the principals, David Baker, Roger McEldowney, Katherine Bourelle, and Ashley Matheson.
- Resources
 - ◆ Insurance Update – 10% increase for health insurance; dental and vision each increasing 2%.
 - ◆ Bus Driver Trip Pay – Recommendation to increase the pay to \$15/hr effective July 1 after reviewing other area schools and seeing we were the lowest. We have struggled to fill the trips.
 - ◆ Service Company Contract for 2021-2022
 - 2020-2021 (6/15 through 4/21) = \$68,303
 - 2020 (Jan 1 through 5/30) = \$47,018
 - Rodney's last annual salary & benefits, mileage, uniform, bus parts = \$130K
 - ◆ Capital Improvements – Recommendations from the board sub committee.

PRINCIPAL'S REPORTS:

- **Elementary**
 - Continuous Improvement and Vision (CIP Goal #1)
 - ◆ State language arts, math, and science assessments are finishing up for the school year. Thank you to David Baker for setting up the technology and to Jason Stephan, Jason Vince, Roger McEldowney, Katherine Bourelle, and Ashley Matheson for organizing student rosters and groups. Thank you to Dawn Shepherd for administering make up testing for students who were absent.
 - ◆ During the recent two hour early release, teachers met to discuss the 4th quarter Journey's reading series materials and collaborated with grade levels to focus on writing and other content area gaps they continue to see as the year comes to an end.
 - ◆ I am excited to announce that Renee Dyke will be the Intervention and Recovery Coach for the 2021-2022 school year. Her position will be paid with ESSER funds to provide intensive reading interventions for low income students.
 - ◆ The elementary teaching team is complete! Miss Courtney McEldowney, Miss Stevie Johnting, and Mr. Jesse Warner will be joining the elementary staff for the 2021-2022 school year.
 - Instruction (CIP Goal #2)
 - ◆ Thank you to Brian Pohlman and the FFA members for leading our first ever Farm on the Lawn. The students learned about different farm machinery and animals. The FFA members did a fantastic job of leading these informative small group stations.
 - ◆ Second grade students completed the CogAT and IOWA assessments to identify gifted students. Thank you to Ashley Matheson for leading and organizing the assessments.
 - ◆ Thank you to Kelly Atkins who created an interactive letter countdown for the month of May for all kindergarten students. Each day students complete an activity based on that letter. This has motivated students to demonstrate positive behaviors as they look forward to this activity each day.
 - ◆ Thank you to Tiffany Stephan who created a presentation for second grade students to learn about the Flood of 1913 in Dayton as a preview to their field trip.
 - ◆ Thank you to Sally Lemons for organizing the virtual Team Tornado presentation lead by meteorologist Adrianna Michaels from Dayton247. The 2nd grade students learned about storm safety and were able to ask weather related questions.
 - ◆ Mrs. Clevenger and Mrs. Glasscoe collaborated to plan escape room lessons as part of their state assessment preparation.
 - ◆ The kindergarten and 1st grade students enjoyed a day at the Boonshoft Museum of Discovery. The students participated in several hands-on activities and science experiments.

- ◆ Second grade students visited Carillon Park and were able to tour historical buildings and learn about important events that took place in Ohio.
- ◆ Fourth grade students researched famous Ohioans and presented their information along with creating a bottle person replica.
- ◆ Third grade students are currently researching Arcanum and writing an informational report about the town's history.
- School Operations, Resources, and Learning Environment (CIP Goal #3)
 - ◆ Our first whole group PBIS assembly was held to celebrate the end of the 3rd quarter. We discussed our April character trait, awareness, and played staff vs. student games. The students enjoyed interacting with their peers and seeing their teachers having fun!
 - ◆ The elementary students recognized Autism Awareness month and discussed and modeled different ways to interact and include students with autism. All students wore blue as a way to show unity.
 - ◆ Congratulations to the April Trojans of the Month: Rhett Schwartz, Brody Leeper, Lucy Marley, Maxwell Baker, Jenna Garber, Emma Luthman, Kallista Quigney, Gavin Willis, Caden Baker, Kynlee Canan, Erinn Stewart, Adelyn Hoskins, Joshua Vance, Lilly Moore, Makenna Smith, Denver Garber, Erica Garber, RyLee Judy, Tehya Whitaker, and Abigail Stump.
- Collaboration (CIP Goal #4)
 - ◆ Thank you to Kelly Harrison and the We Are the Majority leaders for teaching 4th grade students health lessons to help encourage them to be a part of the MAJORITY of students who abstain from smoking and vaping!
 - ◆ Thank you to Kelly Harrison and Ashley Matheson for co-leading the Dina Incredible Years Kindergarten Program to help students learn about feelings and emotions.
- Parent, and Community Engagement (CIP Goal #5)
 - ◆ We celebrated teachers and school staff this past week as part of teacher appreciation week. Thank you to our PTO for providing A&B Coffee for staff on Monday and the administrative team partnered with the PTO to provide a Chick-fil-A lunch on Tuesday. They also randomly gave out \$25 gift cards to 20 lucky staff members.

• Middle School

- Standard 1: Continuous Improvement – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
 - ◆ Congratulations to our April Students of the Month: *5th grade* – Kali Frazee and Landry Rhodehamel; *6th grade* – Lauren Rader and Landon Urlage; *7th grade* – Trista Gahret and Cameron Ball; *8th grade* – Carrie Denlinger and Dylan Dillman.
 - ◆ Congratulations to our April T-Shirt Tuesday winners: Brooklyn Dillman, 5th grade, effort; Chris Hill, 6th grade, kindness; Cayden Halcomb, 5th grade, effort; Levi Hatfield, 7th grade, positive attitude.
 - ◆ Quarter 3 academic achievement numbers: *5th grade* – 39 merit roll, 16 honor roll, 55/65 or 84.6%; *6th grade* – 36 merit roll, 18 honor roll, 54/75 or 72%; *7th grade* – 16 merit roll, 38 honor roll, 54/79 or 68.3%; *8th grade* – 14 merit roll, 40 honor roll, 54/69 or 78.2%; *School Totals* – 105 merit roll, 112 honor roll, 217/288 or 75.3%.
 - ◆ On Friday, April 16, students and staff participated in the annual staff versus student awards assembly. During this assembly we recognized all merit and honor roll students, individual growth mindset winners, and presented the spirit shield to the 5th grade. Staff also competed against students in an obstacle course, dodgeball, volleyball, and multiple games of hungry-hungry hippo. The highlight of the assembly was 5th grader Silas Fox winning the Nintendo Switch drawing.
- Standard 2: Instruction – Principals support the implementation of high-quality standards-based instruction that results in higher levels of achievement for all students.
 - ◆ 64 Summer School invitations were mailed home last week to current 4th-8th graders. Summer School will be held from June 7-June 24 (Tuesday's, Wednesday's, and Thursday's) and be taught by Mrs. Pitzer, Mrs. Eilerman, and Mr. Stanley. We will be focusing on math, English, and general studies/skills. Thanks to our PTO for helping with incentives for students who attend which include a pool party, Ipad drawing, and Chromebook drawing.

- ◆ During the week of April 26, Mrs. Dickman's 5th graders participated in rocket launching to learn about how increasing force changes distance. Thanks to Mike Dickman for coming in to help with the project.
- ◆ Thank you to Jeff Brown for working with our 7th graders to learn more about the district's heating and cooling system as part of Mrs. Bowser's science curriculum.
- ◆ Mrs. Wiseman continues to work hard with our JH choir students. Each Wednesday morning, Mrs. Wiseman meets with interested students to perfect their vocals in preparation for choir events. This instruction takes place before school and is another example of an A-B staff member going above and beyond for our students.
- Standard 3: School Operations, Resources, and Learning Environment – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
 - ◆ Arcanum-Butler MS students have completed state testing in ELA, math, and science. Thank you to Joni Pechie, Jason Stephan, David Baker, and Ashley Matheson for putting in the extra time and effort into making each day of testing run smoothly.
 - ◆ The week of May 3 was College Week for all MS students. On Monday, students completed a brief survey which enabled us to receive feedback about students' perceptions about college. On Tuesday, students selected college campus videos and responded to a series of reflection questions. Wednesday provided students with an opportunity to play an interactive game where they had to respond to a series of college planning questions and attempt to balance their money, academics, and social life. IU East came in and met with students on Thursday and Friday students dressed in their favorite college gear as part of our First Friday Spirit Friday. Thank you to Ashley Matheson for helping organize each event.
 - ◆ Thank you to Officer Wilt for continuing to assist us in carrying out our required monthly safety drills. During the month of April we held a fire drill, a tornado drill, and an evacuation drill. Following each drill Officer Wilt meets with me to discuss any issues he saw and possible solutions to these issues.
- Standard 4: Collaboration – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
 - ◆ During our 2-hour early release on April 28, elementary staff and high school staff took time to meet with middle school staff to discuss the transition of students from one building to the next. During these meetings staff discussed both behavior and academic needs of students and worked to align curriculum for the 2021-2022 school year.
 - ◆ EOY planning is well underway at the MS. Staff has been collaborating to ensure that several events run smoothly. Mrs. Seger is currently organizing Butler Idol, Mrs. Greve has met with staff to review Fun Run information, and Mrs. Holman and the PBIS team are working on Trojan Games, a new end of the year event for all MS students.
 - ◆ High School and Middle School scheduling continues to be a focus for us. Thanks to Jason Stephan and Katherine Bouelle for working with Ashley Matheson and I on working through this process.
- Standard 5: Parents and Community Engagement – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
 - ◆ On April 17, Mrs. Bowser and 14 MS students participated in the annual Trash Bash. During this event, students picked up trash along a ten mile stretch of road from Gettysburg to SR 49. Thank you to Mrs. Garbig, Brigit Snider, and Kim Anderson for volunteering to help supervise this event.
 - ◆ Elementary and Middle School students recently completed our Q4 service project. This resulted in 252 pounds of crayons that will be recycled and turned into new crayons which will then be donated to area children's hospitals. The top grade in elementary was 3rd grade with 45.6 lbs. and the top grade in middle school was 6th grade with 32 lbs. They will get donuts next week. Thank you to Mrs. Tegtmeyer and Mrs. Garbig for organizing this event.
 - ◆ The 2021 DC Fundraiser was recently completed. This year, we had 25 students who participated and raised \$4811 from the laundry soap fundraiser. Each student who

participated will receive an equal discount on a future trip. Right now, we are planning on a DC trip for current 8th and 9th graders next March and a DC trip for current 7th graders next May. Our top 3 in sales (Travis Landes, Claire Rogers, and Cohen Protzman) each received a gift card (\$75-\$50-\$25).

- ◆ A huge thank you to the A-B PTO for their support of our teachers during Teacher Appreciation Week. On Monday, staff received a visit from the A&B Coffee Truck. Tuesday, the admin team and PTO catered Chick-fil-A for staff. The PTO also raffled off twenty \$30 gift cards to staff.

- **High School**

- Goal #1 – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
 - ◆ At this point, we have 91 students from the Class of 2021 that will graduate on Saturday, May 29, at 11:00 a.m. in the high school gym. This year's guest speaker will be graduate Aaron Trask.
 - ◆ The staff and I reviewed their goals for this year and began planning for our goals for the high school for the next school year.
 - ◆ In April, we had our third and final Renaissance assembly of the year. The Renaissance assembly honors students for excellent academic achievement during the third grading quarter.
- Goal #2 – Principals support the implementation of high-quality standards based instruction that results in higher levels of achievement for all students.
 - ◆ I want to thank Mr. McEldowney, Mr. Baker, Mrs. Bouelle, and Mrs. Pechie for their efforts during standardized testing season. They did a great job organizing the testing plan.
 - ◆ The 2021 Valedictorians are Landen Kreusch, Nick Fry, Jonathan Riley, and Karr Stump. Our Salutatorian is Allie Barry. Congratulations to these students on an outstanding career.
 - ◆ Congrats to Cael Gostomsky on being recognized by The Ohio State University and Honda for excellence in mathematics.
 - ◆ Congratulations to Regan Weaver, who is our first student to use the Arcanum-Sinclair Pathway to complete an Associate's Degree while staying in our building all four years!
- Goal #3 – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
 - ◆ The April Students of the Month were Jonathan Riley and Hannah Kendig.
 - ◆ I would like to commend our SADD Club and Junior Class on a great Prom week. Thanks to everyone who helped make Prom and After-Prom a great event. Congrats to King Cael Gostomsky and Queen Allie Barry
- Goal #4 – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
 - ◆ Next year we will begin to offer a leadership course and an entrepreneurship course in our high school. Mr. McEldowney will lead those classes.
 - ◆ I want to thank Mr. Pohlman and the FFA for putting together a great Farm on the Lawn!
 - ◆ Congratulations to Mrs. Patty Carroll for their outstanding accomplishments at the state FCCLA competition. All scored a gold rating at state. Tera Couch and Chloe Williams took first place and qualified for nationals. Heather Sowers and Allison Brumbaugh took second place and qualified for nationals. Grace Wooten placed third.
- Goal #5 – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
 - ◆ Congrats to Heather Marsh for being recognized at the Darke County Teacher of the Year awards this year. We appreciate all that she does for our students.
 - ◆ I want to thank Mrs. Moore and Coach Baker for setting up another great opportunity for our baseball team to play against FM at the Dayton Dragons Stadium!
 - ◆ I want to thank Mr. Pohlman and the FFA for a great FFA Banquet! The FFA officers did a great job putting things together and making it a great event!

Adjourned at 8:53 p.m.

Employee contracts awarded

Certified

Kelly Atkins – 3 yr
Allyson Binkley – 3 yr
Katherine Bourelle – 2 yr
Patricia Carroll – 3 yr
Brooke Clevenger – 3 yr
Jim Gray – 3 yr
Amanda Herzog – 3 yr
Chey Kramer – 3 yr
Kathy Kuhbander – 3 yr
Roger McEldowney – 1 yr
Marla Miller – 3 yr
Sarah Murphy – 3 yr
Abigail O'Donnell – 1 yr
Britney Pfahler – 3 yr
Jason Schondelmyer – 3 yr
Dawn Shepherd – 3 yr
Erin Tegtmeyer – 3 yr
Heather Wackler – 3 yr

Classified

Samantha Cave – 2 yr
Christine Dickey – 2 yr
Lisa Johnsting – 2 yr
Tina Myers – 2 yr
Macey O'Dell – 2 yr
Olivia Subler – 2 yr