

Arcanum-Butler Local School District
REGULAR
BOARD OF EDUCATION MEETING UPDATE
September 12, 2019

Eric Moore absent

APPROVED:

- Minutes from the records retention commission meeting held August 8, 2019, and regular board meeting held August 8, 2019. (vote – all yea)
- Treasurer's Report. (vote – all yea)
- Donations in the amount of \$305.02 from various donors for the Agricultural Multi-Use Building Capital Campaign. (vote – all yea)
- Permanent appropriations for FY20, as presented by the Treasurer. (vote – all yea)
- Additional \$500 for the cost of the preschool playground fencing for a total of \$7000. (vote – all yea)
- Stipend for trips driven by a licensed van driver, as approved by the superintendent or designee, at a rate of \$28 per trip, effective August 1, 2019. (vote – all yea)
- Purchases obligated prior to certification of purchase order: \$28,389.62 to Tri-Village Local School District on 8/21/19 for FY19 MD Unit Excess Costs; and \$28,848.92 to Darke Co Education Service Ctr on 7/25/19 for FY19 ED Mental Health Therapists – Excess Costs. (vote – all yea)
- Purchase of athletic equipment for the new multi-purpose athletic building from Equipment Guys at a cost not to exceed \$90,250, including installation. (\$60,000 to be reimbursed through donations by Arcanum Athletic Boosters.) (vote – all yea)
- Usage agreement with Arcanum Youth Basketball for the 2019-2020 school year. (vote – all yea)
- Coaches/advisors for the 2019-2020 school year: changed Brooke Clevenger's contract for EL Student Council Advisor from ½ to a full supplemental; changed Patrick Couch's contract for asst football coach from ½ to a full supplemental; and Charity Wright – concession stand. (vote – all yea)
- Classified subs: Lavena Marker – aide/café; Charlie Rabley – bus driver; and Cody Hollinger – bus driver. (vote – all yea)
- Resignation of Sherry Wolfe as a bus driver, effective August 30, 2019. (vote – all yea)
- To hire Sherry Wolfe as a bus driver and part-time aide, effective September 3, 2019. (vote – all yea)
- FFA members to attend the National FFA Convention in Indianapolis, IN, on October 30-November 2, 2019, at no cost to the district. (vote – all yea)
- Brenda Burns as Preschool Billing/Accounts Receivable Clerk, on an as needed basis, with the 2019-2020 pay rate to be at the three year experience level on the PS Aide Salary Schedule and thereafter to follow the progression on the said salary schedule. (vote – all yea)
- Entering into a shared services agreement with the Franklin Monroe Board of Education for the purpose of transportation to extra-curricular events, when appropriate. (vote – all yea)

PROGRAMS:

None

PUBLIC PARTICIPATION:

None

SUPERINTENDENT'S REPORT:

- Vision, Continuous Improvement and Focus of District Work
 - ◆ The first District Leadership Team meeting of the year will take place in mid to late September. One of the main topics will be our discussion on the use of Student Wellness Funds, as provided for in the recent state budget.
- Communication and Collaboration
 - ◆ Ribbon Cutting Ceremony – Tentative date December 7

- ◆ Partnering with Job & Family Services for a Family Liaison (social worker) with use of state student success and wellness funds from the recent budget.
- Policies and Governance
 - ◆ Awaiting OSBA updates for policy updates. The August updates have been delayed due to the many changes from the recent state budget.
 - ◆ Medical marijuana and CBD products – legal update
- Instruction
 - ◆ Enrollment Update – 1088 (1113 last year); Open Enrollment - +123 (+91 last year); Smallest class – 69; Largest class – 99.
 - ◆ Due to recent changes outlined in the Governor's budget, we will need to prepare for changes with the teacher evaluation system again. The District Leadership Team will discuss plans for training and preparation to be ready at the beginning of the 2020-2021 school year.
- Resources
 - ◆ New bus, bus #11, is here and on a route. Thanks to Kevin Stanley for his efforts.
 - ◆ Bus driver update and considerations for retaining and/or attracting new drivers – increase pay, insurance ideas
 - ◆ Copiers – We have two copiers that are now five years old and showing signs of being towards the end of the road. I spoke with Loudy's and we are going to try and stretch them another year, but we should begin to consider whether we want to purchase or lease the next two.

PRINCIPAL'S REPORTS:

- **Elementary**
 - Continuous Improvement and Vision (CIP Goal #1)
 - ◆ The elementary Instructional, PBIS, and Outreach committees are beginning to plan activities aligned with meeting the building level and district CIP goals.
 - ◆ All grade levels are completing the STAR assessment to obtain a baseline level for students, which will be used to develop individual intervention plans for students.
 - ◆ The SST team met to assign grade level coaches to help struggling students.
 - Instruction (CIP Goal #2)
 - ◆ Thank you to the teachers for spending many hours planning and preparing for the implementation of the new reading series.
 - ◆ Thank you to Erin Fout and the AELC staff for a successful start to the school year. We have 96 students enrolled in preschool this year.
 - ◆ Thank you Amy Beanblossom, Kelly Guillozet, Ann Glasscoe, and Heather Wackler for creating a sensory path for students to use when they need a break.
 - ◆ Grade levels are collaborating with Title teachers and intervention specialists to provide small group instruction, Trojan Time, to meet the needs of all learners in the areas of reading and math.
 - ◆ The current student enrollment numbers are: Kdg – 76; 1st gr – 79; 2nd gr – 69; 3rd gr – 85; 4th gr – 71; MD – 8; Total - 389
 - School Operations, Resources, and Learning Environment (CIP Goal #3)
 - ◆ The first two weeks of school were successful for all staff and students. We are now in a daily routine and day to day operations are running smoothly.
 - ◆ Friday, August 30, was Trojan Way Day at Arcanum Elementary. Students rotated through stations and reviewed Trojan Way expectations in the hallway, cafeteria, playground, bus, and before/after school. The students and staff ended the day with a group assembly talking about the importance of following the Trojan Way.
 - ◆ We completed our required bus evacuation drills last week. Students helped each other evacuate out the back and the front of the bus, while the staff supervised. We also had our first fire drill. Students did an excellent job exiting the building quickly and quietly.
 - ◆ Thank you to Robin Oda and Diane Denlinger for demonstrating to the students how to enter and exit the bus safely and reviewing bus expectations.
 - Collaboration (CIP Goal #4)
 - ◆ Staff members are collaborating with other grade levels to align curriculum throughout the year.

- ◆ 1st grade teachers are collaborating with the Matt Light Foundation and Darke County ESC to send 1st grade students to Chenoweth Trails to kick off the LIGHT project on September 10. The goals of this project are to encourage literacy, family engagement, and science inquiry while exploring the outdoors.
- Parents and Community Engagement (CIP Goal #5)
 - ◆ Many families attended the kindergarten and the district open house to meet teachers and prepare for another year.
 - ◆ Thank you to Dwight Fry for donating a variety of buckets for students to use in music class to learn and practice rhythm and beat.
 - ◆ We welcomed new students to Arcanum Elementary with a Trojan shirt.
 - ◆ Thank you to the many kindergarten parent volunteers for helping ensure that the year began smoothly. They have assisted in the classrooms and cafeteria to provide additional assistance as the children settle into a daily school routine.
 - ◆ Many families took home several books to build their home libraries during open house.
- **Middle School**
 - Standard 1: Continuous Improvement – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
 - ◆ Thank you to the middle school staff for a great start to the school year. We had very few first week issues and our new 5th graders did a great job transitioning into the middle school. So far, staff has reported that students are doing very well adjusting to their new grade levels and have been working hard in the classrooms.
 - ◆ PBIS in the middle school kicked off on Friday, August 30, with our first Spirit Friday competition. Students were challenged to wear their Trojan gear as part of our weekly class competitions. Results from week one are as follows: 5th gr – 86%; 6th gr – 86%; 7th gr – 92%; and 8th gr – 60%. Overall, the middle school had 261 students (81%) who participated in the first competition of the school year.
 - Standard 2: Instruction – Principals support the implementation of high-quality standards-based instruction that results in higher levels of achievement for all students.
 - ◆ Students have recently completed STAR testing in the areas of mathematics and ELA. The purpose of STAR testing is to provide staff, students, and parents with valuable data that will enable all parties to develop a plan for student success and monitor student growth throughout the school year. Information obtained from results will also be valuable for the RTI process at the middle school.
 - ◆ This year all 6th grade students were enrolled into a Boost Math and ELA class. This class will allow students to receive additional support in each content area, as well as enrichment lessons when needed. Mr. Lecklider and Mr. Kramer are leading the math courses and Mrs. Miller and Mrs. Byers are leading the ELA courses. We will continue to evaluate the progress of these new courses and adjust, as needed, based on what is in the best interest of our students.
 - ◆ For the 2019-2020 school year, all middle school students will be taking part in a ten minute Mentor Time. Mentor Time will take place on Monday, Tuesday, and Friday during Flex/Intervention and will focus on leading students through a series of lessons centered on district core values. The focus for the month of September is Leadership & Service. The goal of Mentor Time is to introduce students to values that will assist them in developing into lifelong learners and productive citizens and to provide each student with one person who they can go to for support, if needed.
 - Standard 3: School Operations, Resources, and Learning Environment – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
 - ◆ A big thanks to David Baker, Diane Howard, and high school student Chad Pitzer for their effort in getting Chromebooks to all of our students with very few issues. The Chromebooks will be with our students each day and will provide staff with a tool to enhance their lesson development and delivery.

- ◆ Enrollment numbers for the 2019-2020 school year: 5th grade – 80 (40 males, 40 females); 6th gr – 93 (53 males, 40 females); 7th gr – 75 (36 males, 39 females); 8th gr – 75 (38 males, 37 females); Total – 323 (167 males, 156 females)
- Standard 4: Collaboration – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
 - ◆ During our first staff meeting of the year, staff met with their grade level teams to review and update the Middle School RTI Database for the 2019-2020 school year. RTI is a process used by educators to help students who are struggling with a skill or lesson. Every teacher will use interventions (a set of teaching procedures) with any student to help them succeed in the classroom. It's not just for children with special needs or a learning disability.
- Standard 5: Parents and Community Engagement – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
 - ◆ In an effort to increase communication with parents during the school year, the middle school has provided agendas to each middle school student. Feedback from parents and students has been very positive and staff has appreciated the additional communication tool.
 - ◆ New to the middle school this year is the *Middle School News* quarterly newsletter. *Middle School News* will be sent home at the end/beginning of each quarter and will provide parents with a recap of the previous quarter and what to expect during the next quarter. On the back of the newsletter is our Grade Level Corners which will focus on specific grade level news and announcements.
 - ◆ Thanks to all the parents, students, and staff who attended 5th grade orientation during Open House night. The gym was packed with visitors and parents were informed of some of the new features students will experience as they enter 5th grade. Mrs. Pitzer, Mrs. Painting, and Mrs. Dickman each spoke during the orientation explaining to parents what they could expect from each of them throughout the school year.
 - ◆ A special thank you to Brooke Rader, Mandy Troutwine, Evette Paul, Ashley Matheson, Cory Ross, and Chad Pitzer for assisting with 5th grade lockers throughout week one.
 - ◆ A special thank you to the following companies for partnering with Arcanum-Butler Middle School and supporting our PBIS program: Garbig & Schmidt, Greenville National Bank, Handshoe Photography, Jafe Decorating, RJ Warner Insurance, Troutwine's Automotive, and Second National Bank.
 - ◆ Fall 2019 athletic numbers: football – 20; cheerleading – 11; cross country – 12; and volleyball – 19.

• High School

- Goal #1 – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
 - ◆ During the first staff meeting of the year, I provided the teachers with a vision of the goals of our high school staff for the 2019-2020 school year. I reiterated our foundational beliefs of accountability, honor, and service that should be demonstrated to our students daily. This ties directly into our PBIS program that is being implemented in our middle and high school.
 - ◆ One of the primary goals for the high school this year is to continue to implement the college and career readiness plan for our students. We will continue to develop job shadow opportunities, college visits, ACT testing improvement opportunities, and implementing a full pre-apprenticeship program for specific career fields.
 - ◆ During the first week of school, I met with our student body and staff to reiterate the expectations and goals for our high school
- Goal #2 – Principals support the implementation of high-quality standards based instruction that results in higher levels of achievement for all students.
 - ◆ During our 90 minutes of meeting time per month, we will dedicate one meeting to staff meetings and small group meetings. The second meeting will be professional development and grade level meetings.

- ◆ I would like to thank the Board of Education and Mr. Stephens for the continued opportunity to attend the Darke/Preble/Greene County Summer Administrative Conference at Miami University. The conference provided excellent information regarding a variety of administrative topics.
- ◆ Each of our HS staff members will continue to develop an RTI program in our high school. The development of an RTI program will also improve the day to day instruction in our building. The focus will be built upon our grade level meetings to improve specific assistance for students.
- Goal #3 – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
 - ◆ As a high school staff, we will be focusing on promoting the values of accountability, honor, and service to our students throughout the school year. The staff will be promoting these activities in a variety of ways throughout the school year. One example is in the selection of our Students of the Month. The students will be selected based upon how they have demonstrated these values.
 - ◆ Our teachers have received their emergency plan manuals. Teachers will be provided information regarding updates throughout the year.
 - ◆ Our Positive Behaviors, Interventions, and Supports (PBIS) team will continue to meet throughout the year to continue to build a positive culture in our building. Each month they will provide activities that promote a positive school environment.
- Goal #4 – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
 - ◆ This year students will be competing in a yearlong activity known as “Clash of the Classes”. This activity will promote academics, involvement, behavior, and school spirit. At the end of the year, the winning class will receive a special lunch.
 - ◆ Previous to the start of school, Mr. Stanley, Mr. Weibel, teachers of students who are on Individual Education Plans (special education students), educational aides, and I met to review the accommodations and modifications needed for the students in our high school
- Goal #5 – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
 - ◆ Arcanum High School utilizes our twitter account @Arcanum HS, our Instagram account @arcanumhs_trojans, and our Facebook account Arcanum Butler Local Schools to provide up to the minute information to our followers.
 - ◆ I would like to thank all teachers, staff, and my fellow administrators for their efforts on the PreK-12 Open House. It was exciting to see that many students and parents here to start the school year.
 - ◆ Our fall sports are already in full swing! Come out and support our Trojan athletes, band members, and cheerleaders!

Adjourned at 8:04 p.m.