

**Arcanum-Butler Local School District**  
**REGULAR**  
**BOARD OF EDUCATION MEETING UPDATE**  
**June 24, 2021**

All present

**APPROVED:**

- Minutes from the regular board meeting held May 13, 2021, the minutes of the special board meetings held June 8 and June 10, 2021, and the agenda for the June 24, 2021, meeting. (vote – all yea)
- Financial report, as presented by the Treasurer. (vote – all yea)
- Acceptance of donations in the amount of \$116.44 from various donors for the Agricultural Multi-Use Building Capital Campaign. (vote – all yea)
- Final appropriations and estimated resources for FY21, as recommended by the Treasurer. (vote – all yea)
- FY22 temporary appropriations, as presented by the Treasurer. (vote – all yea)
- Proposed budget for the Arcanum Public Library to be submitted to the county auditor. (vote – all yea)
- Expenditure of \$1800 to Lois Spitzer for the completion of GASB34 fiscal yearend financial reports. (vote – all yea)
- Payment of \$39,747 annual premium for FY22 liability, fleet, and property insurance package through Stolly Insurance Group. (vote – all yea)
- Student handbooks and school fees for the 2021-2022 school year. (vote – all yea)
- Agreement for Related and Contracted Services at a cost of \$193,337.00 and Primary Agreement at a cost of \$35.50 per student with Darke County Educational Service Center for the 2021-2022 school year. (vote – all yea)
- Agreement with Council on Rural Services for Achievement for Educational Success (ACES) for the 2021-2022 school year. (vote – all yea)
- Annual School Credit Card Rewards Report. (vote – all yea)
- Proposal from Heiberger Paving, Inc., for the following work to be completed on the track: removal of old surface - \$12,500; installation of Stobitan SC black all-weather polyurethane surface IAAF and striping - \$133,729; and undetermined cost for repair of underlying asphalt to be approved by the Superintendent. (vote – all yea)
- Purchase of two rolling islands for the Family Consumer Science classroom to be purchased from Overholser Cabinets with CTE funds for a total of \$6375. (vote – all yea)
- Estimate from Micon Construction of \$3130 to remove sidewalk section, reform, and repour to change the elevation for watershed at the elementary. (vote – all yea)
- Renewal of the online forms subscription with EMS Linq, Inc., for \$7206. (vote – all yea)
- Purchase of two MX-M7570 Sharp copiers from Loudy's at a cost of \$8800 each. One to be placed in the EL and one to be placed in the MS/HS. (vote – all yea)
- Quote from Eagle Fence and Construction, Inc., to add additional chain link fencing at the baseball field for a total not to exceed \$5780. (vote – all yea)
- Resignation of Katherine Bouelle, HS Guidance Counselor and Senior Class Advisor 12/; Jordan Greve, Food Service Manager; Angela McMurry, HS Science Teacher and Science Club Advisor; Belle Cable, Asst Girls Basketball Coach ½; Kip Gray, Treasurer; and Derrick Baker, HS Asst Football ½. (vote – all yea)
- Hiring the following for the 2021-2022 school year: John James, HS Science Teacher; Kip Gray, HS Sp Ed Teacher; Patrick Couch, MS Aide; and Beth Kessler, HS Guidance Counselor. (vote – all yea)
- Contract with Thomas Hartle for crossing guard services for the 2021-2022 school year. (vote – all yea)
- Additional summer school teachers: Kathy Dohner, Kami McEldowney, and Charity Wright. (vote – all yea)
- Kindergarten Readiness Camp proposal as presented by the EL Principal. (vote – all yea)
- Lucy Shannon as a summer custodial worker. (vote – all yea)

- Supplemental contracts for the 2021-2022 school year: Kip Gray – Asst Girls Basketball 12/; Jason Stephan – HS Asst Football ½; Colton Troutwine – MS Asst Football; Randy Baker – HS Baseball; Mike Morris – HS Softball; Jon Junkins – HS Track; Andrew Bryant – MS Track; Tim Pfahler – MS Asst Track; and Beth Kessler – Senior Class Advisor ½. (vote – all yea)
- Volunteer coaches for the 2021-2022 school year: Derrick Baker – HS Football; Cade Brubaker – HS Golf; Mitchell Schneider – HS Football (vote – all yea)
- “Chance of a Lifetime” leave for Chris Dickey for the last week of the 2020-2021 school year. (vote – all yea)
- Blizzard Bag resolution and plan to be submitted to ODE. (vote – all yea)
- Changes to the Classified Staff Handbook. (vote – all yea)
- Permission for the HS band to attend band camp at Wittenberg University July 19-23, 2021. (vote – all yea)

## **SUPERINTENDENT’S REPORT**

- Vision, Continuous Improvement and Focus of District Work
  - ♦ DLT Meeting – The team met to review efforts from this past year and determine goals for next year. Some of the plans for next year include:
    - Preparing staff for OTES 2.0 evaluation changes
    - Instruction – differentiation, assessments, gifted training, gap-closing
    - Mental Health – organization of resources, threat assessment training, curriculum
    - College & Career – career fairs, interview days, etc
- Communication and Collaboration
  - ♦ I would like to thank the entire staff for an outstanding school year. A special thanks to office staff & the administrative team for their efforts to complete work necessary to finish the school year and to prepare for next year.
  - ♦ The APAC (Arcanum Physical Activity Center) or weight room is back open to the public. I want to thank Abbey for her efforts to get that organized and back up and running.
  - ♦ We have hosted boys’ basketball camp and girls’ volleyball camp. The varsity girls are in Findlay and the boys head to Bluffton this weekend. We are using days left over from Enhance U (days missed due to weather and/or COVID), and are having them come in to work with our HS students and also our 7<sup>th</sup> and 8<sup>th</sup> graders.
- Policies and Governance
  - ♦ Second Semester Confirmed Bullying Cases – Per Ohio Revised Code and district policy JFCF, any confirmed cases must be submitted to the Board President and posted on the school’s website. Please note the following:
    - Elementary – 0 confirmed cases
    - Middle School – 0 confirmed cases
    - High School – 1 confirmed case
  - ♦ Policies for June review:
    - DH – Bonded Employees and Officers: Language change based on the Treasurer’s bond
- Instruction
  - ♦ The first session of Summer School went well for grades 1-8. There will be an August session that will also give incoming kindergarteners the opportunity to come in.
  - ♦ Staffing update
- Resources
  - ♦ Track update
  - ♦ Field House AC update
  - ♦ The HS gym will be closed starting on July 8 for sanding and painting. It’ll be closed for 2-3 weeks.
  - ♦ Jeff’s crew is working on summer maintenance and cleaning. Peggy Trask and Harold Harleman are really stepping up as Jeff and Doris are out of the building for the time being.

## **PRINCIPAL’S REPORTS:**

- Elementary

- Continuous Improvement and Vision (CIP Goal #1)
  - ◆ The district leadership team met on June 17 to review this year's goals and focus on the specific needs and developed action plans for the next school year. Thank you to Tammy Baughn, Brooke Clevenger, Amanda Herzog, and Sarah Loxley for representing the elementary for the upcoming school year.
  - ◆ Thank you to the elementary teachers for continuously learning new technology resources and programs and implementing them within their classrooms this entire school year.
- Instruction (CIP Goal #2)
  - ◆ Sarah Loxley and Ann Glasscoe integrated economics with their classroom novel, The Lemonade War, to have a lemonade stand for their classmates and teachers.
  - ◆ The 3<sup>rd</sup> and 4<sup>th</sup> grade students enjoyed their trip to the Ohio Caverns learning about and exploring the caves.
  - ◆ The 3<sup>rd</sup> grade students toured Arcanum and visited area business and learned about the history of many of the buildings throughout town. They then put together their own Arcanum books.
  - ◆ The 4<sup>th</sup> grade students researched the history of Ohio and made shoebox floats with famous Ohio facts and did a parade of floats for all elementary students to see their final projects.
  - ◆ Teachers held classroom or grade level award ceremonies to celebrate students' accomplishments this school year.
  - ◆ All students were sent home summer learning packets to complete throughout the summer.
  - ◆ Over 50 students are taking part in the Elementary Summer Learning Program to boost their skills for the upcoming school year.
- School Operations, Resources, and Learning Environment (CIP Goal #3)
  - ◆ Students celebrated a successful school year at the 4<sup>th</sup> quarter PBIS assembly. Five random students of the week received a summer game pack. The 4<sup>th</sup> grade students challenged the staff to a dodgeball game to end the assembly, and Mr. Stephan finally got a pie in the face from the elementary students raising the most funds during our service project.
  - ◆ Several students participated in the Darke County Special Olympics track and field event.
  - ◆ The elementary students helped congratulate the Seniors on their last day at Arcanum-Butler Schools with a clap out.
  - ◆ A huge thank you to Mr. Wolfe for organizing field day this year as a day to celebrate the end of the school year with their family and friends. The teachers were once again victorious in the annual tug of war contest.
  - ◆ We celebrated the retirement of Mrs. Carol Bryson and Mrs. Cindy Sink with a staff breakfast.
  - ◆ Congratulations to the May Trojans of the Month for demonstrating the character trait of accountability throughout the year - Jett Baker, Alyria Duncan, Harmony Vanwicklin, Avery Bryson, Lucy Schwieterman, Jordan North, Evelyn Anderson, Kinley Aultman, Sarah Hartman, Levi Gahret, Liam Riegle, Izzy Riggs, Chloe Todd, Beau Barga, Brady Brothers, Ryland Wright, Katrina Baker, Natalee Miller, Simon Brown, and Bellamy Hall.
- Collaboration (CIP Goal #4)
  - ◆ Thank you to Greenville National Bank and Picnics for allowing kindergarten students to tour their businesses during their goods and services unit.
  - ◆ Thank you to Kelly Harrison and We Are the Majority for providing a Kona Ice treat for all students as part of their program to encourage students to make good choices during the summer break.
  - ◆ Thank you to Bobbi Wiseman and the Middle School Choir for performing for the elementary students.
  - ◆ Thank you to the ABCTA for organizing the A&B Coffee trailer for our last day of school.
- Parent, and Community Engagement (CIP Goal #5)

- ◆ Thank you to Mrs. Fout and the AELC staff for an outstanding end of the year program. The students put on a fantastic outdoor themed program.
- ◆ Thank you to the 4<sup>th</sup> grade teachers for organizing the end of the year awards program to recognize students for their accomplishments in elementary school.
- ◆ Thank you to Mrs. Hootman for leading the kindergarten, 1<sup>st</sup>, and 2<sup>nd</sup> grade end of the year programs. Families were excited to be back in the building for our annual end of the year events.

## • Middle School

- Standard 1: Continuous Improvement – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
  - ◆ Congratulations to our May T-Shirt Tuesday winners: Ella Warren, 5<sup>th</sup> grade, teamwork; Kale Kramer, 5<sup>th</sup> grade, perseverance & determination; Quinn Jorgensen, 8<sup>th</sup> grade, positivity; and Landon Miller, 8<sup>th</sup> grade, growth mindset.
  - ◆ Congratulations to all middle school students who had a great end to the school year. A special congratulations to those students who earned merit roll or honor roll status.
  - ◆ Congratulations to the 2020-2021 Trojan Way winners. These students were selected by their peers for displaying the characteristics of respect, responsibility, leadership, and performance all year long. 5<sup>th</sup> graders – Brooklynne Eley & Landry Rhodehamel; 6<sup>th</sup> graders – Claire Hein & Gideon Garbo; 7<sup>th</sup> graders – Krislin Garber & Clark Lemons; and 8<sup>th</sup> graders – Brooke Anderson & Landon Miller.
  - ◆ Congratulations to Mackenzie Subler for winning the 2021 Larissa Beisner Award and Landon Brothers who was awarded the 2021 Zach Garbig Award.
  - ◆ Congratulations to the following 8<sup>th</sup> graders who earned the Presidential Award for Educational Excellence. These students held a 3.5-4.0 GPA for their entire four years at Arcanum-Butler Middle School: Brooke Anderson, Shiloh Brown, Mackenzie Cantrell, Zoe DeHut, Carrie Denlinger, Dylan Dillman, Layla Dimitriou, Noah Egnor, Mercedes Eichelberger, Alivia Ellis, Seth Fearon, Landon Flatter, Alexis Gibbons, Keyana Hackney, Shanona Hamilton, Ethan Hartman, Lily Hayes, Aubrey Hutchinson, Truman Knaus, Mora Menzie, Brooks Merriman, Katelynne Michael, Landon Miller, Elizabeth Parks, Payten Parks, Cohen Protzman, Carter Rice, Blake Riffell, Claire Rogers, Emma Rogers, Shyenne Smith, Eli Stephens, Anna Stump, Mason Todd, Landon Wagner, and Morgan Weaver.
  - ◆ Thank you to Mrs. Seger for planning and organizing Butler Idol 2021. Students performed various acts including solos, piano playing, gymnastics, comedy routines, and much, much more. It was a great way to end the year!
  - ◆ Thank you to Mrs. Greve and all of the parent volunteers who assisted with the 2021 Fun Run. All middle school students participated and we recognized the 10 top finishers in each grade level during the end of the year awards assembly.
  - ◆ Thank you to Mrs. Holman and the PBIS committee for planning and organizing the 2021 Trojan Games. Trojan Games took place at the football stadium and included several competitive events which pitted grade levels against one another. Special thanks go out to all of our parent volunteers, Coach Moore, and Jordan Greve for helping support the event.
- Standard 2: Instruction – Principals support the implementation of high-quality standards-based instruction that results in higher levels of achievement for all students.
  - ◆ Thank you to Jafe Decorating who allowed three of our 8<sup>th</sup> graders (Jayden Clapp, Levi Rehmert, Landon Wagner) to have a behind the scenes look at various parts of the manufacturing process. These 8<sup>th</sup> graders expressed interest in learning more about Jafe Decorating during Mr. Grote's Career Connections course. Thank you to Mr. Grote for organizing the trip.
  - ◆ I would like to thank Mrs. Holman, Mrs. Garbig, and Mrs. Pitzer for all of their extra work in providing after school tutoring to middle school students this year. During the 2020-2021 school year, we were able to expand our after school tutoring from one day a week to three days per week. We are hopeful to offer after school help four days a week next year!

- ◆ The 8<sup>th</sup> grade class was provided the opportunity to take a field trip to the Columbus Zoo in order to learn more about plant and animal life as part of our science curriculum. Thank you to Mrs. Tegtmeyer and Mrs. Garbig for organizing the event.
- ◆ 5<sup>th</sup> graders attended the Challenger Learning Center for their annual Mission to Mars field trip. Thank you to Mrs. Dickman and Mrs. Tegtmeyer who supervised the trip. During this field trip, 5<sup>th</sup> graders were able to connect classroom learning with real life experiences and scenarios faced by astronauts.
- ◆ Congratulations to Mrs. Marsh and Mrs. Wiseman for successful spring concerts. Both groups performed wonderfully and it was nice to see families in attendance. An additional congratulations goes out to 7<sup>th</sup> grader, Clark Lemons, and 8<sup>th</sup> grader, Cohen Protzman, who were awarded Mrs. Marsh's Most Outstanding Award. In addition, the 7<sup>th</sup> and 8<sup>th</sup> grade band received straight 1's during the OMEA contest!
- ◆ Thank you to Mrs. Painting for organizing this year's Wax Museum. Mrs. Painting took lots of pictures, shot videos, and provided additional support for parents so that they could take part in the Wax Museum virtually.
- ◆ Arcanum-Butler Middle School had 23 students attend summer school this year. Students received additional support in the areas of math, English, and study skills/tips. Thank you to Mrs. Eilerman, Mrs. Pitzer, and Mr. Stanley for working together to coordinate the event.
- Standard 3: School Operations, Resources, and Learning Environment – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
  - ◆ Thank you to David Baker and Diane Howard for all of their extra work in assisting middle school staff and students with our chromebook collection. I would also like to thank Faith Bennett and Pam McLain for all of their help in getting library materials returned.
  - ◆ A special thank you to Lisa Parker for all of her work this year. Lisa is a tremendous asset to Arcanum-Butler Local and I am very thankful to have her in our middle school. Her attention to detail, communication efforts, and friendliness go a long way in making Arcanum-Butler Middle School a great place to be.
  - ◆ Thank you to Jeff Brown and his custodial crew for all of their hard work in getting the building cleaned and prepared for the 2021-2022 school year.
- Standard 4: Collaboration – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
  - ◆ Thank you to our Arcanum Elementary's 4<sup>th</sup> grade teachers who worked with our 5<sup>th</sup> grade teachers to develop a transition plan for our 4<sup>th</sup> graders as they prepare to move into middle school. The 4<sup>th</sup> graders toured the middle school and spent time with each 5<sup>th</sup> grade teacher talking about life as a middle school student. Staff also fielded questions from our 4<sup>th</sup> graders in hopes of eliminating some of the stress and uncertainty associated with the transition.
  - ◆ Thank you to each of our counselors for taking the time during the last month of school to work on developing plans to support students' needs during the summer and review points of emphasis as we transition into next school year.
  - ◆ Thank you to Katherine Bouelle and Jason Stephan for working with Ashley Matheson and I on completing the master teacher schedule and student schedules for the 2021-2022 school year.
  - ◆ I would like to thank John Stephens, Jason Stephan, and Joni Pechie for their continued support. Each of these individuals play a large role in the success of Arcanum-Butler Middle School.
  - ◆ On June 17, the A-B Local DLT met to review the 2020-2021 school year and begin the process of planning for the 2021-2022 school year.
- Standard 5: Parents and Community Engagement – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
  - ◆ Arcanum-Butler Middle School would like to thank the countless parent volunteers who made this year a success.

- ◆ Thank you to the following businesses and organizations for supporting our PBIS program: Garbig & Schmidt LLC, Greenville National Bank, Handshoe Photography, Hot Head Burrito (Greenville), Marco's Pizza (Greenville), RJ Warner Insurance, Troutwine's Automotive, and the A-B PTO.
- **High School**
  - Goal #1 – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
    - ◆ On Saturday, May 29, 92 students from the Class of 2021 graduated. Landen Kreusch, Nicholas Fry, Jonathan Riley, and Karr Stump were Valedictorians. Allie Barry was Salutatorian.
  - Goal #2 – Principals support the implementation of high-quality standards based instruction that results in higher levels of achievement for all students.
    - ◆ The annual AHS Scholastic Banquet was held this year. The top ten scholars in each of the four classes as determined by cumulative GPA's for the first three grading terms were honored. Thank you to Kim Hollinger for her organization of this project.
    - ◆ The Spring Awards Ceremony was held in May. Students were recognized for academic achievement, Student of the Month nominations, scholarship and service awards, and a variety of other school achievements. I would like to thank Mrs. Kim Hollinger, Mrs. Deanna Monnin, Mrs. Sheryl Kramer, and Mrs. Katherine Bouelle for their help in organizing and planning the event.
  - Goal #3 – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
    - ◆ This year students competed in a yearlong activity known as "Clash of the Classes." This activity will promote academics, involvement, behavior, and school spirit. The students accumulated points based upon their success during a variety of competitions. This year's Clash of the Classes winner was the Class of 2021!
  - Goal #4 – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
    - ◆ I would like to congratulate Mrs. Moore, our coaches, and our athletes for a successful 2020-2021 sports year.
    - ◆ Arcanum-Butler Local Schools held its 5-12 Art Show virtually this year. Junior High/High School art teacher Kathy Pugh exhibited students' work that was created throughout the school year through a video.
    - ◆ The State FFA Degree is earned by less than 2 percent of Ohio FFA Members and is the highest honor the Ohio FFA Association can bestow on a member. The Arcanum students who were presented the degree were Luke Brinksneider, Madelyn Fearon, Cael Gostomsky, Landon Haney, Blayne Hess, Vance Wetzels, Alexis Wilcox, and Brody Williams.
    - ◆ During the 2020-2021 school year Regan Weaver became the first recipient of the Arcanum-Sinclair Associates Degree. Regan was able to complete the necessary requirements for an Associate's Degree from Sinclair Community College while not having to leave Arcanum High School. Sinclair and Arcanum will continue this partnership as we move forward into the future.
  - Goal #5 – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
    - ◆ I would like to thank our community, parents, and staff for their support of our students during the spring. Our students are so fortunate to have such a caring community that stepped up to support them in so many ways.

Adjourned at 9:35 p.m.