

**Arcanum-Butler Local School District**  
**REGULAR**  
**BOARD OF EDUCATION MEETING UPDATE**  
**June 25, 2020**

All present

**APPROVED:**

- Minutes from the regular board meeting held May 14, 2020, special board meeting held June 8, 2020, and the agenda for the June 25, 2020, meeting. (vote – all yea)
- Financial report, as presented by the Treasurer. (vote – all yea)
- Acceptance of donations in the amount of \$36,650.02 from various donors for the Agricultural Multi-Use Building Capital Campaign. (vote – all yea)
- Final appropriations and estimated resources for FY20, as recommended by the Treasurer. (vote – all yea)
- FY21 temporary appropriations, not to exceed 25% of the FY20 expenditures, as presented by the Treasurer. (vote – all yea)
- Proposed budget for the Arcanum Public Library to be submitted to the county auditor. (vote – all yea)
- Expenditure of \$1800 to Lois Spitzer for the completion of GASB34 fiscal yearend financial reports. (vote – all yea)
- Payment of \$39,442 annual premium for FY21 liability, fleet, and property insurance package through Stolly Insurance Group. (vote – all yea)
- Student handbooks and school fees for the 2020-2021 school year. (vote – all yea)
- Agreement and Memorandum of Understanding with Darke County Recovery Services dba Recovery and Wellness Centers of Midwest Ohio for the 2020-2021 school year at a cost of \$9000. (vote – all yea)
- Agreement for Related and Contracted Services at a cost of \$168,712 and Primary Agreement at a cost of \$35.50 per student with Darke County Educational Service Center for the 2020-2021 school year. (vote – all yea)
- Lunch prices for the 2020-2021 school year.
- Enhance U for the 2020-2021 school year at a cost of \$29,980. (vote – all yea)
- Donation of \$2000 from Greenville National Bank for a digital sponsorship on the basketball scoreboard. (vote – all yea)
- Weswurd, LLC, to provide Ohio Medicaid School Program Services from July 1, 2020, through June 30, 2021. (vote – all yea)
- Agreement with Council on Rural Services for Achievement for Educational Success (ACES) for the 2020-2021 school year. (vote – all yea)
- Contract with Montgomery County Educational Service Center to provide related services for the 2020-2021 school year at a cost of \$98,964.22. (vote – all yea)
- Changing the legal level of budgetary control to the fund level within the general fund as it is for all other funds. (vote – all yea)
- Annual School Credit Card Rewards Report. (vote – all yea)
- Christopher Michael as a sub bus driver. (vote – all yea)
- Sondra Allen as a classified sub retroactive to January 22, 2020. (vote – all yea)
- To provide the incoming Athletic Director with an additional five paid days in July to prepare for and transition into the 2020-2021 school year. (vote – all yea)
- Contract with Thomas Hartle for crossing guard services for the 2020-2021 school year. (vote – all yea)
- Blizzard Bag resolution and plan to be submitted to ODE. (vote – all yea)
- Supplemental contracts for the 2020-2021 school year: MS drama – Joel Hootman; MS asst drama – Becky Hootman; HS drama – Marla Miller; Asst varsity boys basketball – Chey Kramer; JV boys basketball – David Baker; 9<sup>th</sup> gr boys basketball – Mark Wiseman; Asst varsity girls basketball – Brandy Buck; 8<sup>th</sup> gr girls basketball – Taylor Robins; 7<sup>th</sup> gr girls basketball – Kennedy Morris; Asst HS football –

Eric Wolfe, Patrick Couch (1/2), Thomas Powers (1/2); MS cross country – Tim Pfahler. (vote – all yea)

- To add the grade of U to the HS grading scale for the 2019-2020 school year due to college course grading changes during COVID-19. (vote – all yea)

## **DISCUSSED:**

- Treasurer's Report

## **SUPERINTENDENT'S REPORT**

- Vision, Continuous Improvement and Focus of District Work
  - ♦ Annual Goals and Action Plans Update from the District Leadership Team meeting
  - ♦ Return to School Plan – a rough draft of items to consider as we wait for state mandates and/or recommendations
- Communication and Collaboration
  - ♦ I would like to thank the entire staff for an outstanding school year. A special thanks to office staff and the administrative team for their efforts to complete work necessary to finish the school year and to prepare for next year.
- Policies and Governance
  - ♦ Second semester confirmed bullying cases – per Ohio Revised Code and district policy JFCF, any confirmed cases must be submitted to the Board President and posted on the school's website. Please note the following:
    - Elementary – 0 confirmed cases
    - Middle School – 0 confirmed cases
    - High School – 1 confirmed case
  - ♦ Perfect Attendance – I believe it's in the best interest of the school and for families if we suspend awards for student perfect attendance. We will be reviewing and wanting to make sure that we aren't encouraging kids to come to school when they are sick. The attendance rules were brought up several times by parents in the survey, and makes sense to me to press pause on those awards.
  - ♦ Weight room for public use – holding off for now.
- Instruction
  - ♦ Summer School plans – We will not move forward with providing summer school this year with the exception of classes offered by AVA. Elementary students did receive work and resources to work on throughout the summer.
- Resources
  - ♦ Jeff will begin working on replacing gymnasium lights with LED. The replacement has been on schedule to complete.
  - ♦ Wagner Paving will complete the parking lot work within the next month.

## **PRINCIPAL'S REPORTS:**

- **Elementary**
  - Continuous Improvement and Vision (CIP Goal #1)
    - ♦ Thank you to the staff for being available to all times throughout the day and weekends to provide parents and students with updated information and assistance and support as needed to wrap up the 2019-2020 school year.
    - ♦ The district leadership team will meet on June 17 to review annual data to determine the goals and action plans that will be put in place to continue to see progress in student growth and teacher instruction for the 2020-2021 school year.
  - Instruction (CIP Goal #2)
    - ♦ Teachers and students completed the 4<sup>th</sup> nine weeks with a combination of paper/pencil packets and online learning resources.
    - ♦ Mrs. Matheson implemented Mental Health Mondays and Spirit Day Fridays to encourage positive thinking strategies and motivate students.
    - ♦ Teachers compiled a list of concepts and content that was covered during at home learning. These concepts were shared with all grade levels to help plan for instruction when students return in the fall.

- Parent, and Community Engagement (CIP Goal #5)
  - ◆ Teachers and students wrapped up the school year with a “Drive-by/Goodbye” event where staff members were located around the parking lot and families drove thru to say their summer goodbyes and turn in their completed work.
  - ◆ Community businesses partnered with the elementary to put together a “Bear Hunt” scavenger hunt to give students and their families something extra to do while in quarantine.

- **Middle School**

- Standard 1: Continuous Improvement – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
  - ◆ 2020 4<sup>th</sup> Quarter Data – Data from Q4 reflects students who completed assignments via Schoology (5<sup>th</sup> grade) or Edgenuity (6<sup>th</sup>-8<sup>th</sup> grade) that were assigned throughout the COVID-19 stay at home order.
    - Merit Roll (3.0-3.49) – 39 total students or 12%
    - Honor Roll (3.5-4.0) – 234 total students or 73%
  - ◆ During the 4<sup>th</sup> quarter, 169 students were recognized for winning our Work From Home Wednesday Award. These students had their names posted on Schoology and social media. Thank you to our staff for taking the extra time to recognize students who were going above and beyond while at home and to Ashley Matheson for organizing this PBIS award.
  - ◆ Congratulations to the 2019-2020 Larissa Beisner and Zach Garbig Award winners. This year, Hailey Wright was awarded the Larissa Beisner Award and Patrick Hammaker was awarded the Zach Garbig Award.
  - ◆ Congratulations to the following students who won the Presidential Award for Educational Excellence (3.5+ GPA for 4 years, all at Arcanum-Butler Middle School). Ethan Bennett, Liam Chadwick, Tera Couch, Devin Craport, Isaac Dues, Braylen Etherington, Kianna Farmer, Kaylee Flatter, Emilie Fout, Kolin Frazee, Arianne Garrison, Ava Gilbert, Kylie Grieshop, Isabella Harleman, Jaelynn Hatfield, Luke Henninger, Ayden Hess, Lily Johnting, Hannah Kendig, Lily Kuhbander, Rylee Leeper, Kaitlynn Lipps, Brady Lock, Michael Mann, Lindsey McDermott, Ashlyn Miller, Rylan Murray, Payton Oda, Alex Rader, Carley Rieman, Garrett Rose, Kaitlyn Sharp, Zade Simon, Haley Smith, Taelen Unger, Blake Weaver, Chloe Williams, Karis Wright.
  - ◆ Congratulations to the following boy and girl from each grade level who were awarded the 2019-2020 Trojan Way Award. These students were voted on by their peers and awarded this achievement based on displaying the characteristics of the Trojan Way (Respect, Responsibility, Performance, and Leadership).
    - 5<sup>th</sup> grade: Jace Mote & Cameron Garbig
    - 6<sup>th</sup> grade: Cole Kessler & Grace Psczulkoski
    - 7<sup>th</sup> grade: Evan VanHoose & Alexis Gibbons
    - 8<sup>th</sup> grade: Brady Lock & Jaelynn Hatfield
  - ◆ This year’s End of the Year Award ceremony was posted online for parents and students to view. Thank you to Mrs. Parker, Mr. Baker, Mr. Stephan, and Mrs. Pechie for assisting in the creation of this celebration.
  - ◆ Despite not being in the building, Butler Idol 2020 was still held. Students submitted their talents via video to Mrs. Tegtmeyer, who then organized 4 weekly contests which enabled students to vote on a weekly winner. The final four were voted on during the final week of the quarter. Congratulations to Nataya Kiser for winning this year’s Butler Idol contest (singing).
- Standard 2: Instruction – Principals support the implementation of high-quality standards-based instruction that results in higher levels of achievement for all students.
  - ◆ Students in 5<sup>th</sup> grade continued to work with their teachers using Schoology throughout the 4<sup>th</sup> quarter. 5<sup>th</sup> grade staff held weekly meetings for students who needed face to face interaction as well as provided parents a weekly checklist so that they could assist and support their students in learning.
  - ◆ Students in grades 6-8 continued their learning via Edgenuity which is the program that is used at the Arcanum Virtual Academy. Edgenuity provided all 6-8 graders with

instruction in their four core classes and enabled parents and teachers to monitor student learning using one platform.

- ◆ Arcanum-Butler Middle School specials teachers provided students with 18 activities (3 per week) for students to complete during the 4<sup>th</sup> quarter. The challenge for staff and students was that 4<sup>th</sup> quarter specials began with several teachers never having the student before. Staff sent emails and set up Schoology groups in collaboration with core classroom teachers to ensure that parents and students did not forget about their special class requirements.
- Standard 3: School Operations, Resources, and Learning Environment – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
  - ◆ Thank you David Baker, Diane Howard, Lisa Parker, Kim Hollinger, and all the aides who assisted in Chromebook collection on May 28 and 29. Students also turned in library books, textbooks, and any other school materials that they had signed out.
  - ◆ Thank you to Jeff Brown and the custodial crew for working with district aides to clean the building ahead of schedule.
  - ◆ Thank you to Ashley Matheson for her work in ensuring that students in need were socially and emotionally supported throughout the pandemic. Mrs. Matheson created a Schoology class for all middle school students where she provided activities such as Mental Health Mondays, Mystery Teacher contests, and Spirit Friday, where students were challenged to keep school spirit high while working at home. These types of activities allowed students to stay connected and provided them a platform to receive support throughout the 4<sup>th</sup> quarter.

Standard 4: Collaboration – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.

- ◆ During the 4<sup>th</sup> quarter, staff met weekly to review important information about school safety, instruction, and other general information pertaining to student learning. These weekly meetings were vital to student success and enabled staff to discuss specific students who were in need of support during the stay at home order.
- ◆ Thank you to Arcanum Elementary's 4<sup>th</sup> grade staff for working with Arcanum-Butler Middle School's 5<sup>th</sup> grade staff to create a transition video in preparation of the 4<sup>th</sup> graders coming to the middle school next year. Via social media, 4<sup>th</sup> grade students were introduced to the 5<sup>th</sup> grade teachers, provided information about what to expect next year, and other general information such as lockers, Chromebooks, recess, specials, etc.
- Standard 5: Parents and Community Engagement – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
  - ◆ During the 4<sup>th</sup> quarter, each staff member at Arcanum-Butler Middle School was assigned a set of 20-25 students to check in with. The purpose of these weekly check-ins was to ensure that students were doing well from a social-emotional standpoint as well as to establish a point person for each student in the event that they were having any academic issues. Staff used email, Schoology, Remind, and phone calls to establish a means for communication.
  - ◆ Arcanum-Butler Middle School provided weekly updates for parents, students, and community members via One Call, Facebook, Schoology, the District/School website, online videos, and individual emails. In addition, parents of students who were working with Edgenuity were provided a progress update each Monday so they could review their student's grades and monitor their progress.
  - ◆ Parents and students were asked to complete an End of the Year survey which focused on their individual experiences with distant learning and feelings about the 2020-2021 school year. The administrative team will be reviewing responses from these surveys in order to have a better idea of how to plan for next year. Arcanum-Butler Middle School staff was also provided an End of the Year survey which included similar questions. Thanks to John Stephens for getting these important pieces of information out to the public.

- **High School**

- Goal #1 – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
  - ◆ On Saturday, May 23, 83 students from the Class of 2020 graduated. Kayla O'Daniel, Austen Cutarelli, Rachel Wright, and Araya Musselman were Valedictorians. Abbigail VanHoose, Madison Magnani, and Audrey Heiser were Salutatorians. Thank you to Rose Lambert and Rachel Fearon for their help. Thank you to our teachers, staff, and fellow administrators for their help and support.
- Goal #2 – Principals support the implementation of high-quality standards based instruction that results in higher levels of achievement for all students.
  - ◆ The annual AHS Scholastic Banquet was held virtually this year. The top ten scholars in each of the four classes as determined by cumulative GPA's for the first three grading terms were honored. Thank you to Kim Hollinger for her organization of this project.
  - ◆ The Spring Awards Ceremony was held virtually this year. Students were recognized for academic achievement, attendance, Student of the Month nominations, scholarship and service awards, and a variety of other school achievements. I would like to thank Mrs. Kim Hollinger, Mrs. Sheryl Kramer, and Mrs. Katherine Bouelle for their help in organizing and planning the event.
- Goal #3 – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
  - ◆ Thank you to our teachers and staff for working so hard with our students during the extended learning. We had over 95 percent of our students complete all their assignments and activities for class.
- Goal #4 – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
  - ◆ I would like to congratulate Mr. Schondelmyer, our coaches, and our athletes for a successful 2019-2020 sports year.
  - ◆ Arcanum-Butler Local Schools held its 5-12 Art Show virtually this year. Junior High/High School art teacher Kathy Pugh exhibited their students' work that was created throughout the school year through a video.
  - ◆ I would like to congratulate Mr. Brian Pohlman and the Arcanum FFA on a great fourth year! The State FFA Degree is earned by less than two percent of Ohio FFA members and is the highest honor the Ohio FFA Association can bestow on a member. The Arcanum students who were presented the degree were Raymond Denniston, Laney Fourman, Gracie Garno, Anna Loxley, Isaac Smith, and Emily Wenning. Arcanum graduates Brenna Loxley and Jacob Osswald completed their American FFA Degrees.
- Goal #5 – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
  - ◆ I would like to thank our community, parents, and staff for their support of our students during the spring. Our students are so fortunate to have such a caring community that stepped up to support them in so many ways.

Adjourned at 9:06 p.m.