

**Arcanum-Butler Local School District**  
**REGULAR**  
**BOARD OF EDUCATION MEETING UPDATE**  
**May 11, 2017**

All present.

**APPROVED:**

- Minutes from the regular board meeting held April 13, 2017. (vote – all yea)
- Revised Five-Year Forecast, as recommended by the Treasurer. (vote – all yea)
- Donation from the PTO in the amount of \$8600 to purchase iPads for the elementary. (vote – all yea)
- Lunch prices for the 2017-2018 school year. (vote – all yea)
- Group Rating agreement with the Southwest Ohio Educational Purchasing Council and Hunter Consulting for the 2018 Worker's Compensation and Unemployment enrollment fee of \$600. (vote – all yea)
- Amended appropriations for FY17, as recommended by the Treasurer. (vote – all yea)
- Purchase of 13 additional lockers from Oral T. Carter & Associates, Inc., for a total cost not to exceed \$3500. (vote – all yea)
- Certified and classified employee contracts, per list. (vote – all yea)
- 1 yr rehired teaching contracts for Diane Bowman and Todd Gruell. (vote – all yea)
- 1 yr rehired classified contracts for Marsha Ditmer and Roberta Pike as bus drivers. (vote – all yea)
- 1 yr contracts for the 2017-2018 school year for: Kathy Kuhbander, HS language arts teacher; Britney Pfahler, 1<sup>st</sup> grade teacher; and Chey Kramer, Title I Tutor. (vote – all yea)
- Charles Ashby and Abigail Ross as classified subs. (vote – all yea)
- 2017 senior graduation list, pending completion of graduation requirements and satisfaction of all school obligations. (vote – all yea)
- Hiring Elizabeth Pitzer, Kim Peltier, and Amy Seger as MS Summer School Instructors for June 2017. (vote – all yea)
- EL Summer School program, as presented by Principal Jason Clark. (vote – all yea)
- Hiring Chey Kramer and Cheryl Habel as EL Summer School teachers for June and August 2017 sessions. (vote – all yea)
- Recommendation to approve the following summer custodial workers: Charles Ashby, Austin Baker, Felicia Booker, Kathy Brown, Judi DeLay, Terry Eley, Misty Fisher, Lisa Parker, Pam Poppaw, Abigail Ross, Craig Ross, Janet Trask, and Peggy Trask. (vote – all yea)
- Resignation of Ruth Collins from the cafeteria at the end of the 2016-2017 school year. (vote – all yea)
- Coaching contracts for the 2017-2018 school year: HS assistant football – Jason Stephan; HS assistant football ½ - Jared Morris, Brian Sprada, Theo Whitaker, Eric Wolfe; MS head football – Ron Howard; MS assistant football – Larry Roeser; MS head wrestling – Dustin (DJ) Byers; HS boys JV basketball – Chey Kramer; and 7<sup>th</sup> gr girls basketball – Rachel Fearon. (vote – all yea)
- Volunteer coaches for the 2017-2018 school year: HS assistant football – Patrick Couch, Thomas Kessler, and Justin Miller. (vote – all yea)
- FFA members to attend the Ohio FFA Camp Muskingum in Carrollton, OH, June 5-9, with no expense to the district. (vote – all yea)

**DISCUSSED:**

- Treasurer's Report

**PUBLIC PARTICIPATION**

- Elizabeth Pitzer shared an audio clip from ONN Radio that recognized Cindy Dickman as a "Public School Hero".

**SUPERINTENDENT'S REPORT:**

- Vision, Continuous Improvement and Focus of District Work
  - ◆ This year we will have a District Leadership Team meeting in June to wrap up the year and begin the goal planning process for 2017-2018.
  - ◆ Prior to the DLT meeting I will distribute an online survey for staff to complete providing feedback on our goals and action plans.
- Communication and Collaboration

- ◆ Congratulations to Heather Marsh and the AHS Concert Band for scoring a I-Superior in state competition!
- ◆ Congratulations to Brian Pohlman and the FFA for a 2<sup>nd</sup> place finish at the state dairy judging competition. Alex Weiss was the top individual!
- ◆ Congrats to FCCLA for being a Power of 1 winner!
- ◆ I would like to thank Mr. Stephan and staff for making prom a memorable and safe evening. Also, a special thanks to the SADD club for hosting the Darke County Medical Examiner and a guest speaker for providing a powerful message about addiction and drug/alcohol use.
- ◆ There will be a continental breakfast and brief recognition ceremony on the June 1 teacher work day. Retiring employees will be recognized for their contributions to the district as well as those who qualify for longevity of service recognition.
- ◆ Thanks to Kim Hollinger and Jason for a job well done at the recent Scholastic Banquet on Monday night.
- Policies and Governance
  - ◆ School Resource Officer – Draft of MOU provided for review. Provided by the Ohio School Resource Officers Association, the MOU was then reviewed and modified by our school attorney. Chief Ashbaugh, Officer Hyden and I met to fill in some of the blanks. The contract is a draft with additions highlighted in yellow and items that need updated in red. The village has indicated that \$1.00 raise per hour is the standard increase for Arcanum PD and they are also indicating a slight increase in benefits due to an increase in insurance premiums.
- Instruction
  - ◆ A big thank you to David Baker, the principals, counselors and the Arcanum-Butler staff for all of the efforts associated with state testing that lasted for several weeks.
  - ◆ The principals have finished final observations and end of year summary evaluations for teachers. I appreciate their diligence in completing the large task.
  - ◆ The following teachers were recognized at the NHS Teacher Tribute – Heather Marsh, Tiffany Stephan, Adam Kendig, TJ Powers, Lora Brandon, Sara Murphy, and Alychia Wright. Thanks to Tim Pfahler, NHS Advisor, for planning the event.
  - ◆ Staffing Update
    - Julie Eldridge will be moving to 4<sup>th</sup> grade next year to teach ELA/SS.
    - Diane Howard will move from the MS/HS media to the computer/media assistant position.
    - Pam McLain will move from EL media to MS/HS media.
- Resources
  - ◆ Future Multi-Purpose Facility – Recommend CMR (Construction Manager at Risk)
    - Owner friendly process – able to direct CMR to contractors, more control vs low bid option because we pre-qualify sub-contractors.
    - Hire architect first.
    - Interest and timeline
  - ◆ I contacted several area plumbing contractors who are interested in providing a quote for the concession stand work. Dave Kessler will provide the architectural plans and answer any questions they may have before they submit their quotes.
  - ◆ Potential Summer Projects beyond annual cleaning –
    - Air conditioning units to replace the Daiken units (app \$20,000 – waiting for updated quotes)
    - Field House floor sanding and resurfacing
    - Concession stand construction
    - Conversion of special ed room to 4<sup>th</sup> grade classroom (lockers)

## **PRINCIPAL'S REPORTS:**

- **Elementary**
  - Continuous Improvement (CIP Goal #1)
    - ◆ Teachers are finalizing student information sheets and class lists in preparations for next school year. These sheets will be given to receiving teachers prior to the end of the school year so that ongoing intervention and support can continue on to next year.
    - ◆ Our PBIS committee is working on some fun spirit days for our students to participate in as we wind down this school year.
  - Instruction (CIP Goal #2)

- ◆ Plans are in place for our Summer Learning Experience. We will be offering two weeks in June and two weeks in August for our students in need of continued instruction.
- ◆ We will once again be offering the Summer Bridge reading workbook for our students to practice in all summer. There will be dates for students to come and check in with their progress and get a cool summer treat.
- School Operations, Resources, and Learning Environment (CIP Goal #3)
  - ◆ After completion of the kindergarten screening, parents received registration packets that were to be turned in the following week. As to date, we have about 71 students registered for kindergarten next year.
  - ◆ I want to recognize our April Trojans of the Month: Natalee Miller, Tehya Whitaker, Katie Baker, Lucas Fudge, Addie Macy, Adalynn Lawson, Luke Netzley, Ella Warren, Claire Simpson, Ella Flatter, Caleb Baker, Jordyn Garbig, Robby Denniston, Grace Psczulkoski, Krislin Garber, Ethan Hardy, Mason Todd, Layla Dimitriou, Eli Stephens, Camden Pfahler, and Kaden Davidson.
  - ◆ Mrs. Fout also conducted registration for the AELC and had a tremendous turnout. Our M/W/F classes are full and we have several open spots for the T/R classes.
  - ◆ Our second grade students also visited Carillon Park and learned about the Miami Valley's rich and colorful past and heritage.
- Collaboration (CIP Goal #4)
  - ◆ Our teachers wrapped up their year long dyslexia professional development with Dr. Mills and Mrs. Clarke. Our teachers were introduced to the warning signs of a child with potential dyslexia.
  - ◆ Mrs. Binkley, Mrs. Guillozet and Mr. Clark visited Greenville Headstart and Anthony Wayne Preschool to meet and observe some of our incoming kindergarteners. Through our attendance and support, we hope to make a smooth transition from preschool to kindergarten.
- Parents and Community Engagement (CIP Goal #5)
  - ◆ Our students have taken walking field trips around Arcanum to learn about our local heritage. They visited several local businesses including Dr. Farst's veterinarian clinic.
  - ◆ Mrs. Beanblossom took a field trip to McBoo's Lanes for a fun day of bowling and pizza with other local area MD classrooms.

## • Middle School

- Standard 1: Continuous Improvement – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
  - ◆ The PBIS group met on April 19 to begin discussing the plan for the 2017-2018 school year. Slight changes are going to be made to the quarterly reward system and the beginnings of a plan are in place for the students first day back to school. A big thanks to Mrs. Painting, Mrs. Tegtmeyer, Mrs. Bowser, Mrs. Miller, Mrs. Peltier, Mrs. Seger and Mrs. Matheson for all their hard work with the PBIS plan this year.
  - ◆ Congratulations to Kymber Woodworth, Savannah Mitchell, Trevor Mamazza and Aidan O'Brien who were the lucky winners of the Testing Incentive Program's annual "PIE IN THE FACE" drawing. These students had the opportunity to throw a pie in the face of Mrs. Painting, Mr. Lecklider, Mr. Timmerman and Mr. Kendig. Thanks to all the teachers who were willing participants! In addition, 12 students will win Kindle e-Readers at the first day meeting next year for showing the most growth on the tests!
  - ◆ The bi-annual "Kickball with the Principal" game took place on Friday, April 21. Sixteen students who won the Bixler Bucks drawing played kickball after lunch in the gym.
- Standard 2: Instruction – Principals support the implementation of high-quality standards-based instruction that results in higher levels of achievement for all students.
  - ◆ Our 8<sup>th</sup> grade students had the opportunity to attend and take a tour of IU East on Wednesday, May 3. A big thanks to Mrs. Bowser and the other chaperones who made this event possible for our students.
  - ◆ Our 6<sup>th</sup> grade students had the opportunity to go to Camp Kern where they learned about some science concepts and worked on some team building activities. A big thanks to Mrs. Byers and the other chaperones who made this event possible for our students.
  - ◆ End of the year testing is finished at the middle school. A big thanks to Mr. Clark, Mrs. Hagan, Mr. Baker and Mrs. Matheson for all their help in making this a smooth process for both our students and staff. We are currently in the process of some of the testing

incentives which includes a few staff members getting a pie to the face from some lucky students.

- Standard 3: Resources and Management of School Operations – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
  - ◆ April Students of the Month: Carley Rieman, Ethan Bennett, Claire Lemons, John Trittschuh, Rylee Wilson, Ashton Etherington, William Peters, and Jaimee Bevins
  - ◆ T-Shirt Tuesday Winners: Zoe Monnin, Levi Monnin, Christian Boyd, and Dakota Kendig
  - ◆ Final preparations have been made and the 8<sup>th</sup> grade class is set to depart to Washington D.C. on Monday, May 22. A big thanks to Mrs. Garbig and Mr. Timmerman for all the work they do over the course of the year to make this happen.
- Standard 4: Collaboration – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
  - ◆ During the two hour early release on April 26, the 5<sup>th</sup> grade teachers presented information about the learning management system, Schoology, to both the middle and high school staffs. We appreciate the hard work of everyone on staff to make this a great learning experience.
  - ◆ Mr. Baker has been working with SOITA to create 1:1 professional development opportunities this summer for our middle school staff as we move to full building implementation of the 1:1 learning initiative. Three dates have been selected throughout the summer for educator training.
  - ◆ 5<sup>th</sup> graders attended the Darke County Health Fair on Tuesday, May 9. Students move around stations that discuss everything from nutrition and exercise to programs that are available in our county. A big thanks to Mrs. Greve and Wayne Healthcare for their work with this program.
- Standard 5: Engagement of Parents and Community – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
  - ◆ A big thanks to Mrs. Bowser and the student council for a successful school dance to round out the year. We had a great turnout of 6<sup>th</sup>-8<sup>th</sup> graders who had an exciting evening.
  - ◆ The final group of 7<sup>th</sup> graders in Mrs. Carroll's Success 101 class and 8<sup>th</sup> graders in Mr. Christ's health class completed their job shadowing experience on April 27 and May 4. A big thanks to Mrs. Matheson, Mrs. Carroll and Mr. Christ for their work in planning this quarterly event.
  - ◆ Congratulations to Mrs. Marsh and the 5<sup>th</sup> and 6<sup>th</sup> grade bands on a great performance April 25! It is amazing to watch both groups improvement throughout the year. In addition, congratulations to our students who performed in the middle school choir solo and ensemble.

## • High School

- Goal #1 – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
  - ◆ At this point, we have 95 students from the Class of 2017 that will graduate on Sunday, June 5, at 2:00 p.m. in the high school gym. This year's guest speaker will be Arcanum High School graduate Dr. Jeremy Mills.
  - ◆ The staff and I reviewed their goals for this year and began planning goals for the high school for the next school year.
  - ◆ Our Rtl program is set up and ready for implementation during the 2017-2018 school year.
  - ◆ In April, we had our third and final Renaissance assembly of the year. The Renaissance assembly honors students for excellent academic achievement during the third grading quarter.
- Goal #2 – Principals support the implementation of high-quality standards based instruction that results in higher levels of achievement for all students.
  - ◆ I want to thank Mrs. Hagan for her efforts regarding scheduling this year. With the changes from the state and changes in staff, it has made her job very difficult. All students have now scheduled their classes and Mrs. Hagan is putting the final touches on the schedule.

- ◆ I want to thank Mrs. Hagan, Mr. Baker, Mr. Bixler, Mrs. Matheson, and Mr. Clark for their efforts during standardized testing season. They did a great job organizing the testing plan.
- ◆ The 2016 Valedictorian is Brittany Kinney and our Salutatorian is Kalista Harleman. Congratulations to both students on an outstanding career.
- Goal #3 – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
  - ◆ The April Students of the Month were Andrew Baker and Hannah Smith.
  - ◆ I would like to commend our SADD Club and Junior Class on a great Prom week. Thanks to everyone who helped make Prom and After-Prom a great event. Congrats to King Maverick Hildebrand and Queen Lucy Shannon.
- Goal #4 – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
  - ◆ I have continued communication with the University of Dayton Center for Leadership and have created a plan for a Leadership Program with students starting this summer.
  - ◆ I would like to commend Mr. Tim Pfahler and the National Honor Society for leading the annual Teacher Tribute event!
- Goal #5 – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
  - ◆ I want to commend Mrs. Alychia Wright, Mrs. Marsha Macy, and the Drama Club for their excellent spring production!
  - ◆ I want to commend Mrs. Heather Whittaker, Mrs. Tara Hagan, and the Student Council for providing the Kindergarteners with a great Ester egg hunt.
  - ◆ This year our baseball team was able to play at the Dayton Dragons field. I want to thank Athletic Director Brian Sprada and Baseball Coach Randy Baker for scheduling this game.
  - ◆ On Saturday, April 22, the 115<sup>th</sup> Arcanum Alumni Banquet was held in the cafetorium. I would like to thank the Arcanum Alumni Association for putting on an excellent event. I would like to congratulate Franchesca Hackworth, Brittany Kinney, Mackenzie Sharritts, Kalista Harleman, and Shelby Horzsa on winning Alumni Scholarships.

Adjourned at 8:22 p.m.

### **Certified Contracts**

Andrew Bryant – 3 yr  
 Carol Bryson – Continuing  
 Christen Cyphers – 1 yr  
 Erin Fout – 3 yr  
 Jaimee Garbig – 2 yr  
 Matthew Grote – 3 yr  
 Barrett Gruber – 1 yr  
 Tara Hagan – 3 yr  
 Adam Kendig – 3 yr  
 Heather Marsh – 1 yr  
 Andrea Painting – Continuing  
 Kimberly Peltier – Continuing  
 Tim Pfahler – 3 yr  
 Angie Polley – 3 yr  
 Brian Reichert – 2 yr  
 Amy Seger – 3 yr  
 Kevin Stanley – 2 yr  
 Bobbi Wiseman – 3 yr

### **Classified Contracts**

Lauren Brandenburg – 2 yr  
 Kendra Bumbalough – 2 yr  
 Misty Fisher – 2 yr  
 Kimberly Hollinger – Continuing  
 Emilie Rice – 2 yr  
 Janet Trask – 2 yr  
 Sherry Wolfe – Continuing