

Arcanum-Butler Local School District
REGULAR
BOARD OF EDUCATION MEETING UPDATE
September 14, 2017

Everman absent.

APPROVED:

- Minutes from the records retention commission meeting held August 10, 2017, regular board meeting held August 10, 2017, and special board meeting held August 30, 2017. (vote – all yea)
- Brenda Hale to attend public records training approved by the Attorney General per Ohio Revised Code §149.43(E) as the designee for the Arcanum-Butler Board of Education members Beverly Delk, Ed Everman, Tracy Fout, Kelly Norris, and Mark Trask. (vote – all yea)
- Permanent appropriations for FY18, as presented by the Treasurer. (vote – all yea)
- Purchase of a 72 passenger BBCV 3303 Blue Bird Vision school bus from Cardinal Bus Sales & Service, Inc, for \$76,300. (vote – all yea)
- Expenditure to Village of Arcanum of \$17,796.86 for our portion of paving Weisenbarger Court. (vote – all yea)
- Expenditure to Bolyard Heating & Cooling of \$48,508 to complete the installation of HVAC units. (vote – all yea)

DISCUSSED:

- Treasurer's Report

PUBLIC PARTICIPATION

- None

SUPERINTENDENT'S REPORT:

- Vision, Continuous Improvement and Focus of District Work
 - ♦ CCIP – Key Action plans for the year include:
 1. The implementation of a 1:1 technology program in the middle school. Each student received a Chromebook and use them daily to complete in-class assignments and homework associated with their classes.
 2. The implementation of a Response to Intervention Program that helps identify students who are at-risk academically and provides a specific plan to assist the students.
 3. The district continues to emphasize and practice *The Trojan Way* through our Positive Behavior and Intervention Supports or PBIS. Our PBIS program consists of providing instruction on expected behaviors/procedures and rewards students for positive behaviors.
 4. Other items: 100% graduation rate, continue community service projects, prepare students for college & career readiness – job shadowing, elementary vehicle day, guest speaker, college visits, manufacturing day participation.
- Communication and Collaboration
 - ♦ Thanks to students and staff for an outstanding start to the school year. District Enrollment notes: 1108 students (-3 from last year); Open Enrollment – 190 in, 99 out, for +91. Same overall difference as last year.
 - ♦ Thank you to Greenville Federal for sponsorship of the recent Darke County Volleyball Tournament.
- Policies and Governance
 - ♦ OSBA Policy Quarterly – draft copies for review.
- Instruction
 - ♦ During the September 27 two hour early dismissal, teachers will be working on analyzing data from the STAR tests in reading and math. Students will be identified as on-track or not on-track. K-3 students who are at risk will be placed on Reading Improvement Plans (RIMPS). Gifted students will be placed on Written Education Plans (WEPS) with specific classroom goals.
 - ♦ State Report Cards were released on September 14.
 - ♦ October Waiver Day to include SOITA training for Google Classroom, Edgenuity for 1:1 Resource, and Table Top Safety Exercise (Hidden in Plain Sight).

- Resources
 - ◆ Concession Update – The cement floor was poured and the walls are now ready to go up.
 - ◆ The HVAC units have been installed in the Board and Administrative Office areas and will soon be hooked up. Jeff and I need to determine when it would be best to complete the other areas that would not cause a distraction.

PRINCIPAL'S REPORTS:

• Elementary

- Continuous Improvement and Vision (CIP Goal #1)
 - ◆ The elementary Instruction/Data, PBIS, Building Leadership, and Outreach Committees have begun working on goals tied to the building Continuous Improvement Plan (CIP). Each committee will meet monthly to focus on CIP goals.
 - ◆ All grade levels are completing the STAR assessment to obtain a baseline level for students which will be used to develop individual intervention plans for students.
 - ◆ Elementary teachers will be using the RTI guide and flowchart to monitor students who need additional interventions to help them be successful.
 - ◆ The elementary staff is focusing on Jon Gordon's book, *The Energy Bus*, and Ron Clark's book, *Move Your Bus*, to improve school culture and develop a collaborative vision. The students are also reading and listening to the child version of Jon Gordon's *Energy Bus* to improve school culture and morale.
- Instruction (CIP Goal #2)
 - ◆ The kindergarten teachers worked with students this week to administer the Kindergarten Readiness assessment. Thank you to the teachers for their extra time to administer the test.
 - ◆ The elementary staff is focusing on writing skills this year and will be implementing writing strategies in their daily lessons.
 - ◆ Grade levels will be providing small group instruction, Trojan Time, to provide leveled instruction in reading and math to all students.
- School Operations, Resources, and Learning Environment (CIP Goal #3)
 - ◆ Arcanum Elementary is implementing a new number system for pick up. Each family received a number card to display when picking students up. This will help improve the efficiency of pick up and also provide increased safety for the students.
 - ◆ Friday, September 1, was Trojan Way Day at Arcanum Elementary. Students rotated through stations and reviewed Trojan Way expectations in the hallway, cafeteria, playground, bus, and before/after school. The students and staff ended the day with a group assembly talking about the importance of kindness.
 - ◆ We completed our required bus evacuation drills last week. Students helped each other evacuate out the back and the front of the bus while the staff supervised. We also had our first fire drill. Students did an excellent job exiting the building quickly and quietly.
 - ◆ Our student enrollment numbers are up slightly from last year: Kdg - 79; 1st – 89; 2nd – 71; 3rd – 75; 4th – 92; and MD – 6.
- Collaboration (CIP Goal #4)
 - ◆ The staff will be working with April Hoying and neighboring schools to research and explore different literacy options to provide more consistency across grade levels.
 - ◆ Staff members are collaborating with other grade levels to align curriculum throughout the year.
 - ◆ Collaborating with the Matt Light Foundation and the Darke County ESC to send 1st grade students to Chenoweth Trails to kick off the LIGHT Project on September 26. The goals of this project are to encourage literacy, family engagement, and science inquiry while exploring the outdoors.
- Parents and Community Engagement (CIP Goal #5)
 - ◆ I would like to thank many kindergarten parent volunteers for helping ensure that the year began smoothly. They have assisted in the classrooms and cafeteria to provide additional assistance as the children settle into a daily school routine.
 - ◆ All parent nights will be complete after September 12. Many parents have attended to hear about the upcoming school year. Teachers have done an excellent job establishing positive relationships with parents.

• Middle School

- Standard 1: Continuous Improvement – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
 - ◆ A big thanks to our Middle School Staff for a great start to the 2017-2018 school year. They have adapted extremely well to some changes that have been made. Their effort, energy, and engagement is to be applauded.
 - ◆ The middle school held an assembly on August 29 to discuss the PBIS process along with building expectations for the year. Students and staff alike are excited about the recognition they will receive as part of the new PBIS plan. We were also able to award our winners of the testing incentive plan by handing out 8-\$25 gift cards and 12 Kindle E-Readers!
- Standard 2: Instruction – Principals support the implementation of high-quality standards-based instruction that results in higher levels of achievement for all students.
 - ◆ Students have begun the STARS testing program in math and language arts. The purpose of the program is to provide our teachers with data that will allow them to develop a plan to ensure every student succeeds. It also acts as a way to measure student growth during the school year. In addition, the MS staff will have the opportunity to sit down monthly as a grade level to discuss student data and interventions.
- Standard 3: School Operations, Resources, and Learning Environment – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
 - ◆ A big thanks to Mr. Baker and our teaching staff for all their hard work in regards to the 1:1 learning initiative. Our students are off and running with their new Chromebooks and the classroom has taken on a whole new look!
 - ◆ Enrollment: 5th – 78; 6th – 82 (2 AVA); 7th – 93 (7 AVA); and 8th – 85 (9 AVA).
- Standard 4: Collaboration – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
 - ◆ The middle school will once again be using a buildingwide Positive Behavior Rewards System for all students in grades 5-8. The system focuses on Responsibility, Respect, and Academic Performance. Students that pass all four measures each grading period are eligible for the end-of-quarter rewards.
 - ◆ Students will also work on the '38 Trojan Essentials' throughout the year that focus on many different character traits, social skills, and manners. The essentials include everything from addressing others to cafeteria procedures.
 - ◆ A big thanks to our intervention specialists who met with our grade level teams on August 29 to discuss needed accommodations for our students with disabilities. They presented accommodations in a format that will be useful for all of our staff members.
- Standard 5: Parents and Community Engagement – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
 - ◆ Once again our community can receive up-to-the-minute information by following the Arcanum Middle School Facebook page. They will receive information in regards to both school and extracurricular happenings.
 - ◆ Thanks to all the students, parents, and staff who attended the Open House, 5th Grade orientation, and 1:1 Parent Meeting on Monday, August 29. All three events were extremely well attended.
 - ◆ Fall athlete numbers at the middle school: FB Cheer – 12; Football – 30; Girls Cross Country – 5; Boys Cross Country – 9; MS Volleyball – 18; Total – 74.

• High School

- Goal #1 – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
 - ◆ During the first staff meeting of the year, I provided the teachers with a vision of the goals of our high school staff for the 2017-2018 school year. I reiterated our foundational beliefs of accountability, honor, and service that should be demonstrated to our students daily. This ties directly into our PBIS program that is being implemented in our middle and high school.
 - ◆ One of the primary goals for the high school this year is to continue to implement the college and career readiness plan for our students. This year our college and career readiness subgroup will be working to develop an internship class and a career day for students.

- ◆ During the first week of school, I met with our student body and staff to reiterate the expectations and goals for our high school.
- Goal #2 – Principals support the implementation of high-quality standards based instruction that results in higher levels of achievement for all students.
 - ◆ During our 90 minutes of meeting time per month, we will dedicate one meeting to staff meetings and small group meetings. The second meeting will be professional development and grade level meetings.
 - ◆ I would like to thank the Board of Education and Mr. Stephens for the continued opportunity to attend the Darke/Preble/Greene/Shelby County Summer Administrative Conference at Miami University. The conference provided excellent information regarding a variety of administrative topics.
 - ◆ Each of our HS staff members will continue to develop an RTI program in our high school. The development of an RTI program will also improve the day to day instruction in our building.
- Goal #3 – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
 - ◆ As a high school staff, we will be focusing on promoting the values of accountability, honor, and service to our students throughout the school year. The staff will be promoting these activities in a variety of ways throughout the school year. One example is in the selection of our Students of the Month. The students will be selected based upon how they have demonstrated these values.
 - ◆ Our teachers have received their emergency plan manuals. Teachers will be provided information regarding updates throughout the year.
 - ◆ Our Positive Behaviors, Interventions, and Supports (PBIS) Team will continue to meet throughout the year to continue to build a positive culture in our building. Each month they will provide activities that promote a positive school environment.
- Goal #4 – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
 - ◆ This year students will be competing in a yearlong activity known as “Clash of the Classes.” This activity will promote academics, involvement, behavior, and school spirit. At the end of the year, the winning class will receive a special lunch.
 - ◆ Previous to the start of school, Mr. Stanley and Mr. Weibel, teachers of students who are on Individual Education Plans (special education students), educational aides, and I met to review the accommodations and modifications needed for the students in our high school.
- Goal #5 – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
 - ◆ Arcanum High School utilizes our Twitter account, @ArcanumHS, our Instagram account, @arcanumhs_trojans, and our Facebook account, Arcanum Butler Local Schools, to provide up to the minute information to our followers.
 - ◆ I would like to thank all teachers, staff, and my fellow administrators for their efforts on the PK-12 Open House. It was exciting to see that many students and parents here to start the school year.
 - ◆ Congrats to our cheerleading team for placing second at the Darke County Fair Cheer and Dance Competition.

Adjourned at 8:07 p.m.