

**Arcanum-Butler Local School District**  
**REGULAR**  
**BOARD OF EDUCATION MEETING UPDATE**  
**March 9, 2017**

All present.

**APPROVED:**

- Minutes from the regular board meeting held February 9, 2017. (vote – all yea)
- Amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. (vote – all yea)
- Four year agreement with Waibel Energy Services for HVAC controls/monitoring with the total expense over the four year period to be \$73,920. (vote – all yea)
- Updated pay schedule for bus drivers. (vote – all yea)
- Adding the following supplemental positions with a multiplier of .04/.045/.05/.055/.06: Colorguard and HS/MS percussion. (vote – all yea)
- Resignation of Jason Clark, elementary principal, at the end of the 2016-2017 school year. (vote – all yea)
- 4<sup>th</sup> grade field trip to the Ohio Statehouse in Columbus for May 25, leaving before the normal start of the school day. (vote – all yea)
- Coach for the 2017-2018 school year: HS head football and strength coach – Jason Schondelmyer (vote – all yea)
- Volunteer coach for the 2016-2017 school year: JV softball assistant – Jeff Mote (vote – all yea)

**DISCUSSED:**

- Treasurer's Report

**SUPERINTENDENT'S REPORT:**

- Vision, Continuous Improvement and Focus of District Work
  - ♦ The principals submitted a summary of recommendations for staffing and class offerings for the 2017-2018 school year. We will use that information for further planning.
  - ♦ I am currently working on the spring edition of the District Insight Newsletter. It will be distributed through the Saturday Daily Advocate in early April.
- Communication and Collaboration
  - ♦ Thank you to our kindergarten staff, elementary office staff, and Kindergarten Club for hosting the Kindergarten Grandparents' Day.
  - ♦ Thank you to the PTO for hosting "Parents Night Out" and the Music Department for hosting the Father/Daughter Dance.
  - ♦ Final thoughts on the church renting the facilities.
  - ♦ Recently our HS FFA chapter celebrated National FFA week. The kids did a very nice job with various activities. Alex Weiss and Samantha McAllister were on WTGR's Community Ties radio program on Thursday and Mr. Stephan kissed a pig to raise money for Dayton Children's.
- Policies and Governance
  - ♦ The Wellness Committee met to discuss policy updates and revisions. The group completed a survey related to school procedures and discussed the possible addition of donating a Smoothie Machine to the cafeteria. Additionally, the committee will be hosting a "Stress Relief" and will use Wellness Funds to provide the opportunity for a massage therapist to visit during a school day.
  - ♦ Draft policies for your review as provided in OSBA's Quarterly Updates. Here's a summary thus far of the recommended changes.
    - DJC – Bidding Requirements: SB 3 changed the requirement from \$25,000 to \$50,000. There is a section that recommends the Board insert a \$ figure for district's to receive quotes from three vendors. This is required. If you choose to include the quote

requirement, be thinking of what number is reasonable (ex. “all purchases over \$25,000”).

- DN – School Properties Disposal: If selling school property, the Board is required to offer property to community schools and college-prep schools first for a period of time.
- EBCD & EBCD-R – Emergency Closings: SB 3 removed the requirement that schools submit plans to ODE for the use of blizzard bags.
- EFG – Student Wellness Programs: Districts are required to revise student wellness programs in compliance with federal law. We will schedule a Wellness Committee meeting to address the changes.
- GBCB – Staff Conduct: SB 199 allows a person, including staff, who has a valid CCW permit, to leave a firearm in a motor vehicle while in a school safety zone (ie. the parking lot), as long as it is locked in the vehicle.
- IGAE – Health Education: We must now teach students about the option of anatomical gifts and warning signs of dating violence.
- IGCH-R – College Credit Plus: Districts cannot deny students participating in extracurricular activities because of their participation in CCP.
- IGD & IGDA – Cocurricular and Extracurricular Activities: NOT REQUIRED BUT PERMITTED if we so choose. Permit a student attending a nonpublic school located in the District to participate in an extracurricular activity or athletics.
- JED & JED-R – Student Absences & Excuses: Changes the requirement from hours to days
- JF – Student Rights & Responsibilities: A school cannot suspend a student due to truancy.
- JFC – Student Conduct (Zero Tolerance); JGD – Student Suspension; JGE – Expulsion: While not listed in the policy, it is referenced by ORC that schools cannot extend a suspension into the next school year if there are less than ten days remaining in the current school year. The student may be required to complete community service or other alternative consequences.
- JG & JGE – Student Discipline: Language about not suspending or expelling a student due to unexcused absences.
- LBB – Cooperative Educational Programs: MVCTC board members are no longer subject to term limits.

- Instruction

- ♦ March 1 early release summary: EL received additional dyslexia training provided by WSU; the MS/HS received Google apps training.
- ♦ Jason Clark met with MS/HS staff regarding test preparations for upcoming state tests. A final calendar of testing has been completed and distributed to staff.
- ♦ Title I Tutor proposal for 2017-2018.

- Resources

- ♦ OFCC meeting summary.
- ♦ Building and Grounds meeting highlights.

## **PRINCIPAL'S REPORTS:**

- **Elementary**

- Continuous Improvement (CIP Goal #1)

- ♦ The Instruction Committee met with April Hoying from the Darke County ESC. The focus was on data in regards to our 3<sup>rd</sup> and 4<sup>th</sup> grade AIR testing. This was a lead into how the primary grades can help scaffold and assist students in being well prepared for the test. After looking at data from the past three cycles of the state tests, it was agreed that some changes to how students respond to text needed further research.
- ♦ The Data Committee discussed writing, as well. There was brainstorming about how we could improve our students writing experiences, especially since they are expected to type in third and fourth grade.

- Instruction (CIP Goal #2)

- ◆ The kindergarten screening committee met to begin preparation for the upcoming kindergarten screening. Mrs. Piel and Mrs. Townsend are revising their Jump Start presentation in order to better inform our incoming parents. Through this careful preparation, it is our hope that the screening will run smoothly again and it will be a positive experience for our parents and students.
- ◆ Mrs. Stephan's students took part in an engaging lesson involving problem solving and worms. They were tasked with saving Earl the worm who forgot to put on his life preserver before getting into his boat. When his boat capsized, the students had to save him by putting his life preserver on and getting him safely inside this boat. The catch – they could not touch the worm or life preserver with their hands. Partners were each given two paper clips and that was the only thing they could use to touch the worm and life preserver.
- School Operations, Resources, and Learning Environment (CIP Goal #3)
  - ◆ Our third grade students were treated to a visit from Ben Franklin. Mr. Franklin spoke to our students about his life and many inventions. What a great opportunity for history to come alive!!
  - ◆ Congratulations to our February Trojans of the Month! We are very proud of your outstanding efforts in following the Trojan Way!! Nora Courtney, Evan Wilson, Haddie Gilpin, Sadie Waldo, Gabrielle Wooten, Connor Kingery, Cooper Tegtmeier, Vivi Kemp, Savannah Miller, Micah Filbrun, Danicka Michael, Ashton Turpin, Grace Fry, Marcus Rayburn, Emry Edwards, Dane Byers, Austin Carlisle, Lily Hayes, and Owen Netherly.
  - ◆ After several discussions with Dr. Mills and Mrs. Clarke from the Wright State Dyslexia Team, the elementary began a pilot of the Barton Reading System. The Barton Reading & Spelling System was designed as an intense intervention for students who struggle to easily and accurately decode words when reading (despite being taught phonics), who by second grade are slow and inaccurate readers (are missing the oral reading fluency benchmarks), and who have always struggled with spelling – especially when writing sentences, stories, and compositions.
- Collaboration (CIP Goal #4)
  - ◆ Thank you to Brooke Rader for her hard work in organizing our Book Fair. Students will be able to visit the book fair during the school day and during our Book Bingo night.
  - ◆ Dr. Koch visited the Kindergarten Club meeting and talked with our teachers and parents about the importance of proper vision screening and tracking exercises that can be used to strengthen eye muscles to help with reading.
- Parents and Community Engagement (CIP Goal #5)
  - ◆ Dena and Janet from Family Health Dental visited to discuss dental hygiene with our students. Students also got to see how much sugar is found in everyday treats (the amount of sugar in the Sour Patch Kids drew a huge reaction).
  - ◆ Our kindergarten opened its doors to grandparents on March 3 for our annual Grandparents Day. Our guests got to hear all about the wonderful things happening in our kindergarten, took part in a bonding activity, and visited the Book Fair. Thank you to all the kindergarten teachers and Kindergarten Club officers for organizing this wonderful event.

## • Middle School

- Standard 1: Continuous Improvement – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
  - ◆ The District Leadership Team met on February 15 to discuss CIP's, current legislation, RTI and plans for next school year. Thanks to Mrs. Bowser, Mr. Timmerman and Mrs. Matheson for representing the middle school during the meeting.
  - ◆ Congratulations to the MS Student Council and Mrs. Bowser for raising \$2,600 as a part of the Pennies for Patients program to raise money to fight lymphoma. There were different incentives going on during the event that included a chance to listen to music and wear a hat to school.
- Standard 2: Instruction – Principals support the implementation of high-quality standards-based instruction that results in higher levels of achievement for all students.

- ◆ Thanks to the middle school staff for their work during parent teacher conferences on February 15. Middle school staff members made contact with over 120 families in and around conference time.
- ◆ The 6<sup>th</sup> grade staff is planning a trip to Camp Kern on April 3. Camp Kern includes activities that focus on teamwork and 6<sup>th</sup> grade science standards.
- ◆ The process of getting ready for this year's AIR tests is underway. Thanks to Mr. Baker, Mrs. Matheson, and Mr. Clark for entering the rosters and accommodations for the middle school students. Teacher training took place on March 1 and testing begins on March 16.
- Standard 3: Resources and Management of School Operations – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
  - ◆ February Students of the Month: Hannah Kendig, Zade Simon, Eleanor Knaus, Owen Stephens, Landon Haney, Hailie Thomas, Allie Barry, and Karr Stump
  - ◆ T-Shirt Tuesday Winners: Pierce Denlinger, Taelen Unger, and Jacob Rayburn
- Standard 4: Collaboration – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
  - ◆ Thanks to Mrs. Tegtmeier and the PTO for once again partnering with the middle school on the testing incentive program. The program recognizes students for effort, achievement and growth on this spring's tests! Students will have the opportunity to win one of 12 Kindle e-Readers or 11 \$25 gift certificates.
- Standard 5: Engagement of Parents and Community – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
  - ◆ Congratulations to our 7<sup>th</sup> grade girls and boys basketball teams for both winning the CCC Championships. In addition, the spring sports season is underway. Best of luck to Mr. Bryant and the MS track team.
  - ◆ We want to wish Mrs. Macy, Mrs. Miller and our MS Drama Team good luck in this year's production which takes place on March 10-11 at 7:00 p.m. in the cafetorium.

## • High School

- Goal #1 – Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals.
  - ◆ During February, we had our second parent teacher conferences of the school year. The conferences were well attended by our parents and students.
  - ◆ In February, we continued to work to implement our K-12 Rtl program in the district.
- Goal #2 – Principals support the implementation of high-quality standards based instruction that results in higher levels of achievement for all students.
  - ◆ I would like to give a special thanks to Tara Hagan, Jason Clark, Marcus Bixler, and David Baker for their efforts in preparation for the state tests.
  - ◆ We held our 8<sup>th</sup> grade parent/student scheduling meeting to help prepare students and parents for the transition to high school.
- Goal #3 – Principals allocate resources and manage school operations in order to ensure a safe and productive learning environment.
  - ◆ The February Students of the Month were Madi Magnani and Justin Vanatta.
  - ◆ I would like to thank AHS senior Libby Moore for singing the National Anthem at a home basketball game this year.
- Goal #4 – Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students.
  - ◆ I would like to commend Mr. Grote, Mrs. Brandon, and the Renaissance Club for a great Renaissance academic assembly. At the assembly, we honored our students who achieved Perfect Attendance, High Honors, Honors, Merit, Scholar Athlete, and Trojan Awards.
  - ◆ Congrats to the following students for their achievement at the Darke County Science Fair: Ashlynn Farmer, Madison Goubeaux, and Alexandria Less – Excellent; Kalista Harleman and Milo Simpson – Superior; Shelby Horzsa, Kayla O'Daniel, and Madison O'Daniel – Excellent; Stevie Johnting and Lucy Shannon – Excellent; Brandon Kinney

and Ben Sease – Excellent; Paige Kreusch and Kayla Riegle – Superior and won the Wayne Health Care Award for Outstanding Project in Behavioral & Social Sciences; Mara Arnett – Excellent; Sarah Riley – Superior. Thanks to Mr. Kendig and Mrs. Brandon for their effort coordinating our students.

- ◆ I would like to commend the FFA for a great month of activities! Events included the career development events, FFA Week, and prep for the upcoming FFA Banquet.
  - Three members competed in the County Public Speaking Contest with all receiving Gold Ratings: Cameron Warner – Creed Speaking, Alex Weiss – Extemporaneous Speaking, and Brenna Loxley – Advanced Prepared Speaking. Brenna Loxley placed 2<sup>nd</sup> at the County Public Speaking Contest with her speech on “The Importance of AgriScience Education”. She then competed at the District Public Speaking Contest where she was awarded a Gold Rating.
  - Jacob Osswald, Braden Garbig, Zachary Smith, Alex Weiss, Cole Spitler, and Samantha McAllister competed in the State Farm Business Management Test. Results are not in yet.
  - FFA Week was a huge success for the first time back with the various activities including: dress up dates; staff appreciation donuts; Kiss the Pig raised \$110 for Dayton Children’s Hospital – students could put money in jars for one of the teachers to kiss the pig. This year I was the winner and got to kiss the pig!; Officers Samantha McAllister and Alex Weiss were featured on WTGR in a segment about FFA Week.
  - I would like to commend the following band students for their success at solo and ensemble contest. Superior Ratings: Oboe solo – Allison Moore; Trumpet solo – Lucas Krause; Clarinet solo – Emma Smith; Clarinet solo – Brendin Gillem; Euphonium solo – Michael Scott; Trombone solo – Samantha Aukerman; Snare drum solo – Joshua Wright; Brass ensemble – Chris Manning, Samantha Aukerman, and Dylan Rhodehamel; Horn trio – Izzy Whiting, Emma Smith, and Phoebe Weidner; Woodwind trio – Shelby Horzsa, Allison Moore, and Brendin Gillem. Excellent Ratings: Horn solo – Izzy Whiting; Clarinet solo – Abigail Garrison; Saxophone trio – Chase Carroll, Mikyle Kessler, and Tanner Delk.
- Goal #5 – Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well-being.
  - ◆ I would like to thank our winter sports athletes, coaches, parents, and fans for an exciting winter sports season. A special thanks to Athletic Director Brian Sprada, Assistant Athletic Director Kelly Kramer, and Athletic Secretary Sheryl Kramer for their efforts during the winter season.
  - ◆ I would like to commend Mrs. Wiseman and members of the AHS Choir for being the entertainment for the Lion’s Club Valentine Dinner.
  - ◆ The Serve Arcanum Committee has been visiting various local organizations, churches, village offices, and businesses about our Serve Arcanum project. I have already received quite a few responses and I look forward to receiving more over the next month.

Adjourned at 8:42 p.m.